



## Local Government Performance Assessment

Bukomansimbi District

(Vote Code: 600)

<b>Assessment</b>	<b>Scores</b>
Accountability Requirements	%
Crosscutting Performance Measures	70%
Educational Performance Measures	55%
Health Performance Measures	62%
Water & Environment Performance Measures	78%

No.	Summary of requirements	Definition of compliance	Compliance justification	Compliant?
<b>Annual performance contract</b>				
1	<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>Bukomansimbi District Local Government submitted the annual performance contract on 25th July 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	<b>Yes</b>
<b>Supporting Documents for the Budget required as per the PFMA are submitted and available</b>				
2	<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>The Local Government submitted the budget together with the Procurement Plan on 25th July 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	<b>Yes</b>
<b>Reporting: submission of annual and quarterly budget performance reports</b>				

3	<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> <li>• If LG submitted report to MoFPED in time, then it is compliant</li> <li>• If LG submitted late or did not submit, then it is not compliant</li> </ul>	<p>The annual performance report for the previous year was submitted on 1st August 2019. This is within the adjusted deadline of 31st August 2019. Therefore the LG is Compliant</p>	Yes
4	<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>• If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>• If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>The Local Government submitted quarterly and annual reports as follows:</p> <p>Quarter 1 on 16th November 2018;</p> <p>Quarter 2 on 28th January 2019;</p> <p>Quarter 3 on 20th May 2019; and</p> <p>Quarter 4 on 1st August 2019.</p> <p>The LG submitted the 4th quarterly report (annual performance report) on 1st August 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	Yes

**Audit**

5	<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> <li>• If LG submitted a 'Response' (and provide details), then it is compliant</li> <li>• If LG did not submit a 'response', then it is non-</li> </ul>	<ul style="list-style-type: none"> <li>• The LG submitted the responses on the Internal Auditor General's report for the FY2017/18 on 21st February 2019, Ref: CR/D/212/4. The responses were received on 25th February 2019 by MOFPED, Accountant General, IGG, MOLG and Auditor General.</li> <li>• On the status of implementation of Internal Audit reports recommendations, for FY</li> </ul>	Yes
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compliant

- If there is a response for all –LG is compliant

- If there are partial or not all issues responded to – LG is not compliant.

2017/18 the issues raised were responded to adequately and hence all issues were all resolved.

- The issues were six
  - (1) Lack of Computer applications and system policy. Cleared.
  - (2) Lack of hard copy of the Assets Register, Verified and Cleared.
  - (3) Lack of a functional health unit management committee at Butenga HCIV. Committee functional & Cleared.
  - (4) Non disposal of grounded Assets. Explained.
  - (5) Service Delivery challenges with the new administration block, lack of space for operations of different departments, inadequate security of personal files. Works still on going as funds are released.
  - (6) Incompletely vouched payments and doubtful expenditures.
- The LG submitted responses on the Auditor General's report for 2017/18 on 21st February 2019 which was received on 25th February 2019 by MOFPED, Auditor General, Accountant General and Directorate of Internal Audit.
- There were seven Queries Raised. These were responded to as detailed below:
  - (1) YLP – Low recovery of funds. Improved and Cleared.
  - (2) Performance of URF. Cleared.
  - (3) Under funding of YLP. Explained and Cleared.
  - (4) Occupation of office

The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.

under construction.  
Explained and Cleared.

- (5) Failure to maintain prescribed reports of road equipment. Cleared.

- (6) Lack of physical Planning Committee members. WIP Explained.

- (7) Understaffing. WIP.

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- All the above issues were responded to and action taken on implementing the Auditor General recommendations was submitted to the PSST and followed up with a letter dated 23rd May 2019, addressed to the PSST and acknowledged on 24th May 2019.

- The LG was Compliant.

From the Auditor General's report for the FY 2018/19, the LG had an unqualified audit opinion.

**Yes**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Planning, budgeting and execution</b>				
1	<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 1.</li> </ul>	<p>Bukomansimbi District Local Government had a functional Physical Planning Committee comprising of 11 members, appointed as per the letter dated 12th June 2018.</p> <p>The District Physical Planning Committee met and discussed various issues, they include the following:</p> <p>A meeting held on 4th January 2019, Min: BDPP/03/01/2019- Remarks from the physical planner, he reminded the members of the importance of this committee, familiarize the planning acts and requested them to always honor the physical planning meetings, Min: BDPP/05/01/2019- Reactions and way forward bullet 2 District Water Officer noted that members were not paid their allowances yet it's provided for by the law and called upon the district to finance physical planning activities;</p> <p>A meeting held on 28th August 2018 Min: BDPP/03/08/2018 -Remarks from the Ag. District physical planner, (iii) Informed members that the physical planning committee plays a big role on land matters in the district, BDPP/05/08/2018, Consideration of land application. There was only one applicant Mr. Segujja Muhammad for submission of about 2.9ha of land situated in Kyavili Buyoga;</p> <p>On 10th April 2019 a meeting was held by the DPPC, Min:BDPPC/05/01/2019- Reactions and way forward, Bullet (1) District Natural Resources Officer noted with concern that enforcement of building codes and standards was still weak in the district, (ii) District Water Officer noted that the development applications should always be handled by the physical planning committee; and</p> <p>On 5th June 2018, Min:05/27/BKD/2018, Discussion and recommendation of building codes and plans approval fees that were presented to council for approval, approval fees; residential @ 1000 /sq.m, commercial @ 1500/sq.m, industrial @ 2000/sq.m, telecommunication mast @ 2,000,000 /=, Min: 06/27/BKD/2018: consideration of land application; Kabiito failth of kyambogo Misale block 30 plot 52, Kawooya Gabriel of Mbale Kitanda Sub County approximately 2.07 ha.</p>	1

1

All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans

Maximum 4 points for this performance measure.

• Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.

Bukomansimbi District Local Government submitted 4 sets of minutes of the Physical Planning Committee to the MoLHUD:

Submission on 11th September to the department of physical planning MoLHUD and the minutes dated 4th January 2019 and 10th April 2019;

A meeting held on 4th January 2019, Min: BDPP/03/01/2019- Remarks from the physical planner, he reminded the members of the importance of this committee;

On 10th April 2019 a meeting was held by the DPPC, Min:BDPPC/05/01/2019- Reactions and way forward, Bullet (1) District Natural Resources Officer noted with concern that enforcement of building codes and standards was still weak in the district;

Submission on 5th September 2019 to the department of physical planning MoLHUD and the minutes dated 5th June 2018 and 28th August 2018;

On 5th June 2018, Min:05/27/BKD/2018, Discussion and recommendation of building codes and plans approval fees that were presented to council for approval, approval fees; and

A meeting held on 28th August 2018 Min: BDPP/03/08/2018 -Remarks from the Ag. District physical planner, (iii) Informed members that the physical planning committee plays a big role on land matters in the district.

1

1

All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans

Maximum 4 points for this performance measure.

• All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0

Bukomansimbi District Local Government had No approved Physical Development Plan to guide all the Infrastructure investments.

However, various infrastructure projects were submitted to the physical planning committee and approved with no evidence.

These include the following:

Ms Ibrahim Islamic primary school submitted on 29th January 2018;

Ms Orikariza and Penelpe , Aine Gloria in Kawoko submitted on 21st February 2018;

Uganda Christian ministries in Buteba primary school submitted on 24th march 2019; and

Ms ATC Uganda Ltd submitted on 27th July 2019 telecommunication masts in Buyoga, Mitigera, Kibinge and Kigaganzi.

0

All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans

Maximum 4 points for this performance measure.

• Action area plan prepared for the previous FY: score 1 or else 0

Bukomansimbi District Local Government had No Area Action Plan to guide all the Infrastructure investment.

The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles

Maximum 5 points on this performance measure.

• Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.

Prioritized investments in the approved AWP for the current FY 2019/2020 were derived from budget conferences held on 17th October 2018.

The projects included:

Construction of classroom block and rehabilitation at UGX 164,658,000/=;

Construction of a seed secondary school at UGX 147,739,000/=;

Construction of public latrine at RGC Butenga at UGX 100,000,000/=;

Construction of piped water supply system of 2.5km at Kabalungi, Bukomansimbi Town Council at UGX 8,678,000/=;

Phased Construction of administration headquarters at UGX 41,262, 000/=;

Construction of surgical ward;

Construction of Health Center IIIs in Bukango Sub County, Kiryamenvu, Buwanda and Bukomansimbi Town Council;

Construction of mortuary at Butenga Health Center IV at UGX 413,480,000/=;

Construction of government health facility in Town Council;

Construction of town council block;

Construction of 4 standard play grounds in Town Council facilities and one at head quarters;

Process district and town physical district plans;

Construction of district administration block;

Construction of 6 water tanks in schools;

Construction of 2 new boreholes in Kitanda and Bigasa Sub County;

Construction of 5 shallow wells In Butenga and Kibinge Sub County;

Construction of staff teacher quarters at Kikondere, Kisabwa, Kyasi, Mirembe, Kyakajwiga, Kisaka and Mbulire primary school; and

Construction of 5 stance pit latrine at Kawoko Butenga, Kyasi and other primary schools.

The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles

Maximum 5 points on this performance measure.

• Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1.

The prioritized investments in the approved AWP for the current FY 2019/2020 were derived from the approved five-year development plan 2015/2016/2016/2017/2017/2018-2018/2019-2019/2020 approved under Min: CM/04/05/16.

These projects included:

Construction of classroom block and rehabilitation at UGX 164,658,000/=;

Construction of a seed secondary school at UGX 147,739,000/=;

Construction of public latrine at RGC Butenga at UGX 100,000,000/=;

Construction of piped water supply system of 2.5km at Kabalungi, Bukomansimbi Town Council at UGX 8,678,000/=;

Phased Construction of administration headquarters at UGX 41,262, 000/=;

Construction of surgical ward;

Construction of Health Center IIIs in Bukango Sub County, Kiryamenvu, Buwanda and Bukomansimbi Town Council;

Construction of mortuary at Butenga Health Center IV at UGX 413,480,000/=;

Construction of government health facility in Town Council;

Construction of town council block;

Construction of 4 standard play grounds in Town Council facilities and one at headquarters;

Process district and town physical district plans;

Construction of district administration block;

Construction of 6 water tanks in schools;

Construction of 2 new boreholes in Kitanda and Bigasa Sub County;

Construction of 5 shallow wells In Butenga and Kibinge Sub County;

Construction of staff teacher quarters at Kikondere, Kisabwa, Kyasi, Mirembe, Kyakajwiga, Kisaka and Mbulire primary school; and

Construction of 5 stance pit latrine at Kawoko Butenga, Kyasi and other primary schools.

The prioritized investment activities in the approved AWP for the current FY are derived

• Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG

Project Profiles have been developed and discussed by TPC for all investments in the Annual Work Plan and project profiles were as per the LG Planning Guidelines.

Minutes of the council meeting held on 12th may 2016 at District Headquarters Min: CM/04/05/16, Approval of the five

from the approved five-year

development plan, are based on discussions in annual reviews and

budget conferences and

have project profiles

Maximum 5 points on this performance measure.

Planning guideline: score 2.

year development plan 2015/2016/2016/2017/2017/2018-2018/2019-2019/2020.

A minute of the council meeting held on 28th may 2019, at district headquarters Min:CM/07/05/2019, Approval of 2019/2020 budget for the district , chairperson , secretary for finance , planning and administration presented budget to council and was forwarded to sectoral committees as follows:

Health at UGX 3,601,146,808/=;

Education at UGX 8,054,433,816/=; and

Technical services and works at UGX 1,247,978,893/=.

The projects included:

Construction of classroom block and rehabilitation at UGX 164,658,000/=;

Construction of a seed secondary school at UGX 147,739,000/=;

Construction of public latrine at RGC Butenga at UGX 100,000,000/=;

Construction of piped water supply system of 2.5km at Kabalungi, Bukomansimbi Town Council at UGX 8,678,000/=;

Phased Construction of administration headquarters at UGX 41,262, 000/=;

Construction of surgical ward;

Construction of Health Center III in Bukango Sub County, Kiryamenvu, Buwanda and Bukomansimbi Town Council;

Construction of mortuary at Butenga Health Center IV at UGX 413,480,000/=;

Construction of government health facility in Town Council;

Construction of town council block;

Construction of 4 standard play grounds in Town Council facilities and one at headquarters;

Process district and town physical district plans;

Construction of district administration block;

Construction of 6 water tanks in schools;

Construction of 2 new boreholes in Kitanda and Bigasa Sub County;

Construction of 5 shallow wells In Butenga and Kibinge Sub County;

Construction of staff teacher quarters at Kikondere, Kisabwa, Kyasi, Mirembe, Kyakajwiga, Kisaka and Mbulire primary school; and

Construction of 5 stance pit latrine at Kawoko Butenga,Kyasi and other primary schools.

3

Annual statistical abstract developed and applied

Maximum 1 point on this performance measure

• Annual statistical abstract, with gender-disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.

Bukomansimbi District Local Government had an Annual Statistical abstract with gender dis-aggregated data compiled and presented to TPC to Support budget allocations and discussions.

A meeting was held on 27th August 2018, Min: 6/TPC/AUG/2018 to discuss Statistical Abstract FY 2018/2019.

1

4

Investment activities in the previous FY were implemented as per AWP.

Maximum 6 points on this performance measure.

• Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2

Bukomansimbi District Local Government Investment projects in the previous Financial Year 2018/2019 were within the approved budget. A Minute of the district council meeting held on 24th May 2018 at district headquarters on budget approval 2018/2019 BKM/CM/05/05/18, approval of the 2018/2019 budget estimates 6,7,9 for health, education and works respectively at 3,510,064,744, 8,205,020,939, 330,791,166/=.

A total of 17 investment projects were implemented and these included:

Construction of six 30,000 litre masonry concrete institutional rain water harvesting tanks in Kibinge, Bigasa and Kitanda Town Councils, started on 17th July 2018 and completed on 13th November 2018, budgeted at UGX 105,450,000/= with the contract sum of UGX 111,100,000/=;

Extension of piped water system at Kabalunji and Bukomansimbi Town Councils 2.5km distance started on 13th July 2018 and completed on 13th November 2018 , budgeted at UGX 58,430,000 with the contract sum of UGX 56,242,340/= Procurement No. BUKO600/WRKS/18-19/00001;

Construction of one extra-large protected spring well with 2 water spots at Butenga B LC1 Kawoko parish Butenga Sub County started, on 29th October 2018 and completed on 29th November 2018 budgeted at UGX 6,600,000/= with the contract sum of UGX 6,498,260/=, Procurement No. BUKO600/WRKS/18-19/00009;

Construction of one concrete 30000 liter rain water harvesting tank an Ndalage Moslem primary school in Kitanda Sub County started, on 29th October 2018 and completed on 29th December, budgeted at UGX 17,000,000/= with the contract sum of UGX 17,000,791/=;

Phase II construction of Bukomansimbi HQ block started on 1st April 2019 and completed on 1st may 2019 budgeted at UGX 28,000,000/= with the contract sum of UGX 27,846,053/=;

Construction of 5 stance lines pit latrine at Kyakatebe primary school in Butenga Sub County started on 29th October and completed on 29th January 2019, budget at UGX 22,000,000/= with the contract sum of UGX 22,192,260/=, Procurement No. BUKO600/WRKS/18-19/00005;

2

Phase II rehabilitation of community hall at Butenga Sub County started on 29th October 2018 and completed on 29th November 2018 , budgeted at UGX 6,600,000/= with the contract sum of UGX 6,599,740/=;

Phased construction of Bigasa Health Centre IV, counseling center at Bigasa Sub County started on 29th October and completed on 29th November 2018, budgeted at UGX 12,400,000/= with the contract sum of UGX 12,400,000/=;

Construction of 3 stance lined pit latrine at Bigasa Sub County started on 29th October 2018 and completed on 29th January 2019, budgeted at UGX 16,218,000/=with the contract sum of UGX 16,218,392/=;

Construction of 5 stance lined pit latrine at Kyasi primary school in Butenga Sub County started on 4th January 2019 and completed on 4th march 2019, budget at UGX 22,000,000/= with the contract sum of ugx 21,738,550/=, Procurement No. BUKO600/WRKS/18-19/00012;

Construction of a 2 class room block with supply of furniture at Kakuukulu Makoomi primary school in Butenga Sub County started on 30th January 2019 and completed on 30th March 2019, budgeted at UGX 65,000,000/= with the contract sum of UGX 64,948,085/=, Procurement No. BUKO600/WRKS/18-19/00015;

Construction of a 2 class room block at Buyinjayinja primary school in Bigasa Sub County started on 30th January 2019 and completed on 30th April 2019 , budgeted at UGX 65,000,000/= and contract sum of UGX 64,999,970/=, Procurement No. BUKO600/WRKS/18-19/00014;

Construction of Bukango seed school started on 10th January 2019 and still on going, budgeted at UGX 2,250,000,000/= with the contract sum of UGX 2,137,012,474/=, Procurement No. BUKO600/WRKS/18-19/00018;

Construction of a 5 stance pit latrine at Budda primary school in Kibija Sub County stated on 4th January 2019 and completed on 4th April 2019, budgeted at UGX 19,000,000/ with the contract sum of UGX 19,000,000/=, Procurement No. BUKO600/WRKS/18-19/00011;

Phased construction of Kitanda Health Centre at Kitanda Sub County started on 4th January and completed on 4th April 2019, budgeted at UGX 15,000,000/= with the contract sum of UGX 15,052,780/= Procurement No. BUKO600/WRKS/18-19/00013;

Renovation of Butenga Health Centre IV theater started on 4th June 2019 and completed on 17th June 2019, budgeted at UGX 24,051,000/= with the contact sum of UGX 12,505,404/=; and

Construction of Butenga Health Centre IV started on 30th June 2019 and still ongoing budgeted at UGX 400,000,000/= with the contract sum of UGX 446,568,640/=.

activities in the previous FY were implemented as per AWP. investment projects implemented in the previous FY were completed as per work plan by end for FY.

Maximum 6 points on this performance measure.

- o 100%: score 4
- o 80-99%: score 2
- o Below 80%: 0

projects in the previous Financial Year 2018/2019 were completed as per work plan by the end of the FY.

These projects included the following:

Construction of six 30,000 litre masonry concrete institutional rain water harvesting tanks in Kibinge, Bigasa and Kitanda Town Councils, started on 17th July 2018 and completed on 13th November 2018, budgeted at UGX 105,450,000/= with the contract sum of UGX 111,100,000/=;

Extension of piped water system at Kabalunji and Bukomansimbi Town Councils 2.5km distance started on 13th July 2018 and completed on 13th November 2018 , budgeted at UGX 58,430,000 with the contract sum of UGX 56,242,340/= Procurement No. BUKO600/WRKS/18-19/00001;

Construction of one extra-large protected spring well with 2 water spots at Butenga B LC1 Kawoko parish Butenga Sub County started, on 29th October 2018 and completed on 29th November 2018 budgeted at UGX 6,600,000/= with the contract sum of UGX 6,498,260/=, Procurement No. BUKO600/WRKS/18-19/00009;

Construction of one concrete 30000 liter rain water harvesting tank an Ndalage Moslem primary school in Kitanda Sub County started, on 29th October 2018 and completed on 29th December, budgeted at UGX 17,000,000/= with the contract sum of UGX 17,000,791/=;

Phase II construction of Bukomansimbi HQ block started on 1st April 2019 and completed on 1st may 2019 budgeted at UGX 28,000,000/= with the contract sum of UGX 27,846,053/=;

Construction of 5 stance lines pit latrine at Kyakatebe primary school in Butenga Sub County started on 29th October and completed on 29th January 2019, budget at UGX 22,000,000/= with the contract sum of UGX 22,192,260/=, Procurement No. BUKO600/WRKS/18-19/00005;

Phase II rehabilitation of community hall at Butenga Sub County started on 29th October 2018 and completed on 29th November 2018 , budgeted at UGX 6,600,000/= with the contract sum of UGX 6,599,740/=;

Phased construction of Bigasa Health Centre IV, counseling center at Bigasa Sub County started on 29th October and completed on 29th November 2018, budgeted at UGX 12,400,000/= with the contract sum of UGX 12,400,000/=;

Construction of 3 stance lined pit latrine at Bigasa Sub County started on 29th October 2018 and completed on 29th January 2019, budgeted at UGX 16,218,000/=with the contract sum of UGX 16,218,392/=;

Construction of 5 stance lined pit latrine at Kyasi primary school in Butenga Sub County started on 4th January 2019 and completed on 4th march 2019, budget at UGX 22,000,000/= with the contract sum of ugx 21,738,550/=, Procurement No. BUKO600/WRKS/18-19/00012;

Construction of a 2 class room block with supply of furniture at Kakuukulu Makoomi primary school in Butenga Sub

County started on 30th January 2019 and completed on 30th March 2019, budgeted at UGX 65,000,000/= with the contract sum of UGX 64,948,085/=, Procurement No. BUKO600/WRKS/18-19/00015;

Construction of a 2 class room block at Buyinjajinja primary school in Bigasa Sub County started on 30th January 2019 and completed on 30th April 2019 , budgeted at UGX 65,000,000/= and contract sum of UGX 64,999,970/=, Procurement No. BUKO600/WRKS/18-19/00014;

Construction of Bukango seed school started on 10th January 2019 and still on going, budgeted at UGX 2,250,000,000/= with the contract sum of UGX 2,137,012,474/=, Procurement No. BUKO600/WRKS/18-19/00018;

Construction of a 5 stance pit latrine at Budda primary school in Kibija Sub County stated on 4th January 2019 and completed on 4th April 2019, budgeted at UGX 19,000,000/ with the contract sum of UGX 19,000,000/=, Procurement No. BUKO600/WRKS/18-19/00011;

Phased construction of Kitanda Health Centre at Kitanda Sub County started on 4th January and completed on 4th April 2019, budgeted at UGX 15,000,000/= with the contract sum of UGX 15,052,780/= Procurement No. BUKO600/WRKS/18-19/00013;

Renovation of Butenga Health Centre IV theater started on 4th June 2019 and completed on 17th June 2019, budgeted at UGX 24,051,000/= with the contact sum of UGX 12,505,404/=; and

Construction of Butenga Health Centre IV started on 30th June 2019 and still ongoing budgeted at UGX 400,000,000/= with the contract sum of UGX 446,568,640/=.

Hence 16 out of 17 investment projects implemented were completed as per work plan and within the budget in the Financial Year 2018/2019, thus 94.12% of the budget and annual work plan.

Bukomansimbi District Local Government Investment projects in the previous Financial Year 2018/2019 were within the approved budget.

These projects include the following:

Construction of six 30,000 liter masonry concrete institutional rain water harvesting tanks in Kibinge, Bigasa, Kitanda, Town Council started on 17th July 2018 and completed on 13th November 2018, budgeted at UGX 105,450,000/= with the contract sum of UGX 111,100,000/=, variation of UGX - 5,650,000/= thus -5.35%;

Extension of piped water system at Kabalunji and Bukomansimbi Town Council 2.5km distance started on 13th July 2018 and completed on 13th November 2018 , budgeted at UGX 58,430,000/= with the contract sum of UGX 56,242,340/=, variation of UGX 2,187,660/= thus 3.74% Procurement No. BUKO600/WRKS/18-19/00001;

Construction of one extra-large protected spring with 2 water spots at Butenga B LC1 Kawoko parish Butenga Sub County

5

The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY

Maximum 4 points on this Performance Measure.

• Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2

0

started on 29th October 2018 and completed on 29th November 2018, budgeted at UGX 6,600,000/= with the contract sum of UGX 6,498,260/=, variation of UGX 101,740/= thus 1.54 % Procurement No. BUKO600/WRKS/18-19/00009;

Construction of one concrete 30000 liter rain water harvesting tank an Ndalage Moslem primary school in Kitanda Sub County started on 29th October 2018 and completed on 29th December, budgeted at UGX 17,000,000/= with the contract sum of UGX 17,000,791/=, variation of UGX -791/= thus -0.005%;

Phase II construction of Bukomansimbi HQ block started on 1st April 2019 and completed on 1st May 2019 budgeted at UGX 28,000,000/= with the contract sum of UGX 27,846,053/=, variation of UGX 153,947/= thus 0.55%;

Construction of 5 stance lined pit latrine at Kyakatebe primary school in Butenga Sub County started on 29th October and completed on 29th January 2019, budget at UGX 22,000,000/= with the contract sum of UGX 22,192,260/=, variation of UGX -192,260/= thus -0.87%, Procurement No. BUKO600/WRKS/18-19/00005;

Phase II rehabilitation of community hall at Butenga Sub County started on 29th October 2018 and completed on 29th November 2018 , budgeted at UGX 6,600,000/= with the contract sum of UGX 6,599,740/=, variation of UGX 260/= thus 0.003%;

Phased construction of Bigasa Health Centre IV, counseling center at Bigasa Sub County started on 29th October and completed on 29th November 2018 budgeted at UGX 12,400,000/= with the contract sum of UGX 12,400,000/=, variation of UGX 0/= thus 0%;

Construction of 3 stance lined pit latrine at Bigasa Sub County started on 29th October 2018 and completed on 29th January 2019b budgeted at UGX 16,218,000/=with the contract sum of UGX 16,218,392/= variation of UGX -392/= thus -0.002%;

Construction of 5 stance lined pit latrine at Kyasi primary school in Butenga Sub County started on 4th January 2019 and completed on 4th march 2019, budgeted at UGX 22,000,000/= with the contract sum of UGX 21,738,550/=, variation of UGX 261,450/= thus 1.19%, Procurement No. BUKO600/WRKS/18-19/00012;

Construction of a 2 class room block with supply of furniture at Kakuukulu Makoomi primary school in Butenga Sub County started on 30th January 2019 and completed on 30th March 2019 budgeted at UGX 65,000,000/= and contract sum of UGX 64,948,085/=, variation of UGX 51,915/= thus 0.08% Procurement No. BUKO600/WRKS/18-19/00015;

Construction of a 2 class room block at Buyinjayinja primary school in Bigasa Sub County started on 30th January 2019 and completed on 30th April 2019 , budgeted at UGX 65,000,000/= with the contract sum of UGX 64,999,970/=, variation of UGX 30/= thus 0.00%, Procurement No. BUKO600/WRKS/18-19/00014,

Construction of Bukango seed school started on 10th January 2019 and still on going, budgeted at UGX 2,250,000,000/= with the contract sum of UGX 2,137,012,474/=, Procurement No. BUKO600/WRKS/18-19/00018, variation of UGX 112,987,526/= thus 5.02%;

Construction of a 5 stance pit latrine at Budda primary school in Kibija Sub County stated on 4th January 2019 and completed on 4th April 2019, budgeted at UGX 19,000,000/ with the contract sum of UGX 19,000,000/=, variation of UGX 0/= thus 0%, Procurement No. BUKO600/WRKS/18-19/00011;

Phased construction of Kitanda Health Centre at Kitanda Sub County started on 4th January and completed on 4th April 2019 , budgeted at UGX 15,000,000/= with the contract sum of UGX 15,052,780/=, variation of UGX -52,780/= thus - 0.35%, Procurement No. BUKO600/WRKS/18-19/00013;

Renovation of Butenga Health Centre IV theater started on 4th June 2019 and completed on 17th June 2019 budgeted at UGX 24,051,000/= with the contact sum of UGX 12,505,404/=, variation of UGX 11,545,596/= thus **48%**; and

Construction of Butenga Health Centre IV started on 30th June 2019 and still ongoing budgeted at UGX 400,000,000/= with the contract sum of UGX 446,568,640/=, variation of UGX -465,568,640/= thus -11.64%.

Hence the district local government spent below the budget with 48% on investment projects. therefore -15% below the budget.

5

The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY

Maximum 4 points on this Performance Measure.

• Evidence that the LG has budgeted and spent at least 80% of the O&M budget for infrastructure in the previous FY:  
score 2

Bukomansibi district local government did not provide evidence that it budgeted and spent at least 80% of the O &M budget for infrastructure in the previous financial year.

0

## Human Resource Management

6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	<p>The district had ten (10) HoD as per the approved organisation structure. Five (5) were substantively appointed as per their appointment letters as follows:</p> <ul style="list-style-type: none"> <li>• 1. CFO – CR. 160/1 dated 16th March 2014</li> <li>• 2. DEO – CR. 160/1 dated 18th January 2016</li> <li>• 3. DCDO – CR.160/1 dated 10th January 2018</li> <li>• 4. D/ Natural Resources Officer – CR. 156/2 dated 2nd June 2016</li> <li>• 5. D/ Production Coordinator – CR.160/1 dated 22nd February 2019</li> </ul> <p><b>Five (5) were performing duties of HoD as follows;</b></p> <ul style="list-style-type: none"> <li>• 1. D/CAO – Duties were performed by the Principal Assistant Secretary, appointment letter CR. 160/1 dated 26th April 2012</li> <li>• 2. D/ Engineer – Duties were performed by the Senior Engineering Officer – CR.156/2 dated 28th July 2009</li> <li>• 3. D/ Planner – Duties were performed by the Principal Economist, appointment letter CR/156/4 dated 1st December 2010</li> <li>• 4. D/ Commercial Officer – Duties were performed by the Principal Commercial Officer – CR. 160/1 dated 22nd February 2019</li> <li>• 5. DHO – Duties were performed by the Senior Medical Officer – CR.160/1 dated 31st May 2015 and assignment of duties letter CR/115/1 dated 23rd July 2015</li> </ul>	0
6	<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	<p>The district had ten (10) HoD, They were appraised on the following dates as per their appraisal reports</p> <ul style="list-style-type: none"> <li>• 1. D/CAO –22nd July 2019</li> <li>• 2. CFO – 30th September 2019</li> <li>• 3. D/ Engineer -20th August 2019</li> <li>• 4. DEO – 29th June 2019</li> <li>• 5. DCDO – 8th September 2019</li> <li>• 6. D/ Natural Resources Officer – 4th October 2019</li> <li>• 7. D/ Production Coordinator – 3rd July 2019</li> <li>• 8. D/Planner - 13th September 2019</li> <li>• 9. D/Commercial Officer – 10th July 2019</li> <li>• 10. DHO –17th September 2019</li> </ul>	2

7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<p>Twenty nine (29) vacant positions were submitted to the DSC for recruitment of new employees. They were all considered as follows:</p>	2
	<p>Maximum 4 points on this Performance Measure.</p>		<p>Thirteen (13) vacant positions of Education Assistants were submitted as follows, 10 as per letter CR/204/1 dated 29th March 2019 and 3 as per letter CR/204/1 dated 29th April 2019. They were all considered during the DSC meetings held on 29th and 30th April 2019, as per minute numbers; MIN. 18.1/2019 and MIN. 18.13/2019, respectively</p>	
			<p>One (1) position of Head Teacher was submitted as per letter CR/164/1 dated 11th April 2019. It was considered during the DSC meetings held on 29th and 30th April 2019, as per minute number MIN. 17.1/2019</p>	
			<p>Fifteen (15) positions of various designations were submitted on letter CR/204/1 dated 28th January 2019. Fourteen (14) were considered during the DSC meeting held from 16th to 18th April 2019, as per minute numbers MIN. 14.1/2019 to 14.9/2019 and one (1), during the meeting held on 29th and 30th April 2019, as per minute number MIN. 18.14/2019</p>	
7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<p>Ten (10) names of employees were submitted to the DSC for confirmation of their appointments during the month of April 2019. They were all considered as follows:</p>	1
	<p>Maximum 4 points on this Performance Measure.</p>		<p>One (1) name was submitted on 12th April 2019. It was considered by the DSC meetings held on 16th and 18th April 2019, as per minute number ; MIN.11.1/2019</p>	
			<p>Nine (9) were submitted on 25th April 2019. They were all considered during the DSC meetings held on 29th and 30th April 2019 as per minute numbers from; MIN/19.1/2019 to MIN.19. 9/2019</p>	
7	<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<p>Two (2) disciplinary action cases were submitted on 14th March 2019. They were considered during the DSC meeting held on 16th and 18th April 2019, as per minute numbers; MIN.13.1/2019 and MIN. 13.2/2019</p>	1
	<p>Maximum 4 points on this Performance Measure.</p>			

8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<p>Twenty six (26) new employees of various designations were recruited between the months of September 2018 and May 2019 as per the district list of newly recruited employees. They all accessed the payroll within two months of their appointment as follows;</p> <p>Two (2), a Parish Chief and an Office Attendant, were appointed on 3rd September 2018, as per DSC minute numbers 28.1/2018 and 28.2/2018, respectively. They accessed the payroll during the month of November 2018 as per the IPPS payroll of the same month.</p> <p>Three (3), two Askaris and an Assistant Inventory Management Officer were appointed on 14th January 2019 as per the DSC minute numbers 36.2/2019, 36.3/2019 and 36.4/2019. They accessed the payroll during the months of February and March, as per the IPPS payroll of the same month</p> <p>Nine (9) new employees of various designations were appointed on 30th April 2019 as per the DCS minute numbers from 14.2/2019 to 18.14/2019. They accessed the payroll during the month of June 2019 as per the IPPS payroll of the same month</p> <p>Twelve (12), Education Assistants II were appointed on 2nd May 2019 as per the DSC minute numbers from 18.1/2019 to 18.13/2019. They accessed the payroll during the month of June 2019, as per the IPPS payroll for the same month.</p>	3
8	<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>Sixteen (16) employees retired during FY 2018/19. There was no evidence that they accessed the payroll within two months of their retirement</p>	0

**Revenue Mobilization**

9	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>• If the increase is from 5% - 10 %: score 2.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The OSR revenue for 2017/18 was UGX 148,358,846 as shown in the Draft Financial statements prepared on 30th August 2019, and received by the Office of Auditor General of Masaka Branch on 30th August 2019.</p> <p>Page 10, Statement of Financial Performance, Page 14, Statement of Appropriation Account and Page 22, Note 2: Local Revenue and page 30, Statement of Revenues Collected during the year, of the Draft Final Accounts for FY 2018/19.</p> <p>The Local revenue collected in FY 2018/19 was UGX. 145,092,253. This was a decrease of UGX 3,266,493 i.e. (148,358,846- 145,092,353). The revenue reduced from the previous FY but one by (2.2%).</p> <p>The LG is not compliant.</p>	0
10	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0.</li> </ul>	<p>From the Draft financial statements 2018/19, page 10 Statements of Financial Performance, page 14 Statement of Appropriation Account, and page 22 Note 2: Local Revenue, and page 30 Statement of Revenues Collected during the year, the Original Budget FY2018/19, Approved under Min. No.BKM/CM/05/05/18, Vote 600 :(Page 1 &amp; 2), the Local revenue was projected at UGX 141,000,000 and the Actual local revenue collection realised was UGX 145,092,353. This translates into a revenue collection ratio of 103%, and created a surplus of (UGX 145,092,353 – UGX 141,000,000=UGX 4,092,353) equivalent to an increase of 3 % which is in the allowable range of +/- 10% range.</p> <p>The LG is compliant.</p>	2

11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<p>Sec 85 of LGA (2) “In rural areas, revenue shall be collected by the sub county councils, and a sub county council shall retain 65 percent, or any other higher percentage as the district council may approve, of the revenue collected by it and pass the remaining percentage over to the district”.</p> <p>(4) “A district council may, with the concurrence of a sub county, collect revenue on behalf of the sub county council but shall remit 65 percent of the revenue so collected to the relevant sub county.”</p> <p>In this regard to (4) above the DLG collected Local Service tax from District staff Payrolls and Private companies in the District amounting to UGX 44,951,560. Less Bukomansimbi TC UGX 3,500,000 + Deputy CAO Allowance UGX 2,400,000= Amount shareable UGX. 39,051,560. The 65% to be remitted to Sub Counties was equivalent to UGX. 25,353,514.</p> <p>LG remitted as follows :</p> <p>Bigasa SC : 7,208,919.</p> <p>Butenga SC : 6,752,014.</p> <p>Kibinge SC : 5,990,509.</p> <p>Kitanda SC : 5,432,072.</p> <p>Total : 25,383,514.</p> <p>LG was compliant.</p>	2
11	<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>From the Draft financial statements of 2018/19 on page 22 (Note 2): Local revenue, page 10, Statement of Financial Performance and page 30, Statement of Revenues Collected during the year for 2017/18 was UGX 148,358,846 (20% of this is UGX 29,671,769).</p> <p>The Actual Expenditure on Statutory bodies, page 10, Statement of Financial Performance and page 14, Statement of Appropriation Account, of the Draft financial statements, and Trial Balance, UGX 328,347,802 was spent in total. This figure includes the GOU Grants to this sector.</p> <p>The amount spent from Local revenue Funding Source: Local Revenue 03, Vote Cost Centre: 030100, 030600 &amp; 030700 and Expenses Account: Allowances 211103: amounts to UGX.26,090,000.</p> <p>Therefore <math>(26,090,000/148,358,846) = 17.6\%</math> is within the allowable limit of 20%.</p> <p>The LG is within 20% and hence compliant.</p>	2

12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<ul style="list-style-type: none"> <li>- There WAS Evidence that Bukomansimbi DLG had the position of a Senior Procurement Officer substantively filled under DSC Minute: Min 17.2/2017 as per Correspondence Referenced CR/156/2 and Dated 01/August/2017. Mr. Bashir Kawooya was the name of the Senior Procurement Officer.</li> <li>- There WAS Evidence that Bukomansimbi DLG had the position of Procurement Officer substantively filled under DSC Minute: Min BDLG/DSC/05/2014/5.8 as per Correspondence Referenced CR/156/2 and Dated 10/March/2014. Ms Betty Nassamula was the name of the Procurement Officer.</li> </ul>	2
12	<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>There WAS Evidence that TEC Produced and Submitted Reports to the Contracts Committee for the previous FY (2018/2019 FY) as exemplified by the following projects:</p> <ul style="list-style-type: none"> <li>- Extension of Piped Water Supply System to Kabulunga Village in Bukomansimbi Town Council (2.5Km) under DWSCG (BUKO/600/WRKS/2018-2019/00001). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 06/July/2018. The TEC Members who signed on the Evaluation Report were: Acting District Water Officer, Senior Accounts Assistant; Senior Procurement Officer.</li> <li>- Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019 under DWSCG (BUKO/600/WRKS/2018-2019/00002). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 06/July/2018. The TEC Members who signed on the Evaluation Report were: Acting District Water Officer, Senior Accounts Assistant; Senior Procurement Officer.</li> <li>- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Kakukuulu-Makomi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00015). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 16/January/2019. The TEC Members who signed on the Evaluation Report were: District Inspector of Schools, Senior Assistant Engineering Officer; Senior Procurement Officer.</li> <li>- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Buyinjayinja P/S in Bigasa Sub-county under SFG (BUKO/600/WRKS/2018-2019/00014). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 16/January/2019. The TEC Members who signed on the</li> </ul>	1

Evaluation Report were: District Inspector of Schools, Senior Assistant Engineering Officer; Senior Procurement Officer.

- Renovation of Bigasa HCIII Laboratory for T.B. Diagnosis in Bigasa Sub-county under KOFIH Fund (BUKO/600/WRKS/2018-2019/00016). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 27/February/2019. The TEC Members who signed on the Evaluation Report were: Senior Clinical Officer, Assistant Engineering Officer; Senior Procurement Officer.

- Construction of One (1) Concrete 30,000 Liters Institutional Rain Water Harvesting Tank with 36 Meters PVC Gutters at Ndalagge Muslim P/S in Kitanda Sub county under DDEG (BUKO/600/WRKS/2018-2019/00005). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 24/October/2018. The TEC Members who signed on the Evaluation Report were: Senior Accounts Assistant, Senior Assistant Engineering Officer; Senior Assistant Secretary - Butenga Sub-county; Senior Procurement Officer.

- Construction of 5 Stance Lined Pit Latrine at Kyansi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00012). The Evaluation Report for Works (Technical Compliance Selection) Designed by PPDA (LGPP Form 12) for the procurement that was found in the PDU was endorsed by Members of Technical Evaluation Committee on 21/December/2018. The TEC Members who signed on the Evaluation Report were: Senior Accounts Assistant, Senior Assistant Engineering Officer; Senior Procurement Officer.

12

The LG has in place the capacity to manage the procurement function

Maximum 4 points on this performance measure.

• Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1

There WAS Evidence that Bukomansimbi District Contracts Committee considered recommendations of the TEC and provided justifications for any deviations from those recommendations as exemplified by the following projects:

- Extension of Piped Water Supply System to Kabulunga Village in Bukomansimbi Town Council (2.5Km) under DWSCG (BUKO/600/WRKS/2018-2019/00001). DCC considered and endorsed recommendations of TEC during a Meeting held on 09/July/2018, Meeting Referenced BUKO/600/DCC/07/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/07/2018-2019.

- Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019 under DWSCG (BUKO/600/WRKS/2018-2019/00002). DCC considered and endorsed recommendations of TEC during a Meeting held on 09/July/2018, Meeting Referenced BUKO/600/DCC/07/2018-2019 attended by District Natural Resources Officer, Head

1

Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/07/2018-2019.

- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Kakukuulu-Makomi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00015). DCC considered and endorsed recommendations of TEC during a Meeting held on 28/January/2019, Meeting Referenced BUKO/600/DCC/01/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/01/2018-2019.

- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Buyinjayinja P/S in Bigasa Sub-county under SFG (BUKO/600/WRKS/2018-2019/00014). DCC considered and endorsed recommendations of TEC during a Meeting held on 28/January/2019, Meeting Referenced BUKO/600/DCC/01/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/01/2018-2019.

- Renovation of Bigasa HCIII Laboratory for T.B. Diagnosis in Bigasa Sub-county under KOFIH Fund (BUKO/600/WRKS/2018-2019/00016). DCC considered and endorsed recommendations of TEC during a Meeting held on 28/February/2019, Meeting Referenced BUKO/600/DCC/02/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/06/DCC/02/2018-2019.

- Construction of One (1) Concrete 30,000 Liters Institutional Rain Water Harvesting Tank with 36 Meters PVC Gutters at Ndalagge Muslim P/S in Kitanda Sub county under DDEG (BUKO/600/WRKS/2018-2019/00005). DCC considered and endorsed recommendations of TEC during a Meeting held on 25/October/2018, Meeting Referenced BUKO/600/DCC/10/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/10/2018-2019.

- Construction of 5 Stance Lined Pit Latrine at Kyansi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00012). DCC considered and endorsed recommendations of TEC during a Meeting held on 08/January/2019, Meeting Referenced BUKO/600/DCC/01/2018-2019 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, District Health Inspector, Senior Community Development Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/01/2018-2019.

- Construction of Bukomansimbi District Headquarters

Administration Block Phase I: FY 2019/2020 under DDEG (BUKO/600/WRKS/2019-2020/00001). DCC considered and endorsed recommendations of TEC during a Meeting held on 14/August/2019, Meeting Referenced BUKO/600/DCC/08/2019-2020 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, Senior Probation and Welfare Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/08/2019-2020.

- Construction of Bukomansimbi District Headquarters Administration Block Phase II: FY 2019/2020 under Transitional Development Grant (BUKO/600/WRKS/2019-2020/00002). DCC considered and endorsed recommendations of TEC during a Meeting held on 08/November/2019, Meeting Referenced BUKO/600/DCC/11/2019-2020 attended by District Natural Resources Officer, Head Teacher - Kyansi P/S, Acting District Health Officer, Senior Probation and Welfare Officer; Senior Procurement Officer. DCC Minute: BUKO/04/DCC/11/2019-2020.

13

The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.  
  
Maximum 2 points on this performance measure.

• a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2

(a) There WAS Evidence that the procurement and Disposal Plan for the current year (2019/2020 FY) covered all infrastructure projects in the approved annual work plan and budget as exemplified by the following procurements:

- Construction of Bukomansimbi District Headquarters Administration Block Phase I: FY 2019/2020 under DDEG (BUKO/600/WRKS/2019-2020/00001). (Page 49 of LG Approved Budget Estimates for FY 2019/2020, Vote 600: Bukomansimbi District, Output 138372 Administrative Capital, 312101 Non Residential Buildings AND was also indicated in Bukomansimbi DLG Consolidated Procurement Plan for FY 2019/2020, Submission Letter Dated 15/August/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 26/August/2019).

- Construction of Bukomansimbi District Headquarters Administration Block Phase II: FY 2019/2020 under Transitional Development Grant (BUKO/600/WRKS/2019-2020/00002). (Page 9 of LG Approved Budget Estimates for FY 2019/2020, Vote 600: Bukomansimbi District, Output 138172 Administrative Capital, 312104 Other Structures AND was also indicated in Bukomansimbi DLG Consolidated Procurement Plan for FY 2019/2020, Submission Letter Dated 15/August/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 26/August/2019).

- Construction of Bukomansimbi District Headquarters Administration Block Phase III: FY 2019/2020 under Transitional Development Grant (BUKO/600/WRKS/2019-2020/00013). (Page 9 of LG Approved Budget Estimates for FY 2019/2020, Vote 600: Bukomansimbi District, Output 138172 Administrative Capital, 312104 Other Structures AND was also indicated in Bukomansimbi DLG Consolidated Procurement Plan for FY 2019/2020, Submission Letter Dated 15/August/2019 and Referenced

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213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 26/August/2019).

- Phased Construction of Staff Houses at Butenga HCIV in Butenga Sub-county under DDEG (BUKO/600/WRKS/2019-2020/00009). (Page 49 of LG Approved Budget Estimates for FY 2019/2020, Vote 600: Bukomansimbi District, Output 138372 Administrative Capital, 312101 Non Residential Buildings AND was also indicated in Bukomansimbi DLG Consolidated Procurement Plan for FY 2019/2020, Submission Letter Dated 15/August/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 26/August/2019).

- Construction of Two (2) 20,000 Liters Rain Water Harvesting Tanks in Kibinge Sub county and Bukomansimbi Town Council under DWSCG (BUKO/600/WRKS/2019-2020/00003). (Pages 40 - 41 of LG Approved Budget Estimates for FY 2019/2020, Vote 600: Bukomansimbi District, Output 098175 Non Standard Service Delivery Capital, 312104 Other Structures AND was also indicated in Bukomansimbi DLG Consolidated Procurement Plan for FY 2019/2020, Submission Letter Dated 15/August/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 26/August/2019).

(b) There WAS Evidence that the LG made procurements in previous FY (2018/2019 FY) as per plan (adherence to the procurement plan) for the previous FY (2018/2019 FY) as exemplified by the following procurements:

- Extension of Piped Water Supply System to Kabulunga Village in Bukomansimbi Town Council (2.5Km) under DWSCG (BUKO/600/WRKS/2018-2019/00001). (Page 34 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 098184 Construction of Piped Water Supply System, 312104 Other Structures AND was also indicated as S/N 2 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 20/May/2019).

- Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019 under DWSCG (BUKO/600/WRKS/2018-2019/00002). (Page 33 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 098175 Non Standard Service Delivery Capital, 312104 Other Structures AND was also indicated as S/N 1 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PPDPA Home Office on 20/May/2019).

- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Kakukuulu-Makomi P/S in Butenga

Sub-county under SFG (BUKO/600/WRKS/2018-2019/00015). (Page 26 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 078180 Classroom Construction and Rehabilitation, 312101 Non Residential Buildings AND was also indicated as S/N 17 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PDPAA Home Office on 20/May/2019).

- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Buyinjayinja P/S in Bigasa Sub-county under SFG (BUKO/600/WRKS/2018-2019/00014). (Page 26 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 078180 Classroom Construction and Rehabilitation, 312101 Non Residential Buildings AND was also indicated as S/N 18 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PDPAA Home Office on 20/May/2019).

- Renovation of Bigasa HCIII Laboratory for T.B. Diagnosis in Bigasa Sub-county under KOFIH Fund (BUKO/600/WRKS/2018-2019/00016). (Page 20 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 088154 Basic Healthcare Services (HCIV-HCII-LLS), 291001 Transfers to Government Institutions AND was also indicated as S/N 58 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PDPAA Home Office on 20/May/2019).

- Construction of One (1) Concrete 30,000 Liters Institutional Rain Water Harvesting Tank with 36 Meters PVC Gutters at Ndalagge Muslim P/S in Kitanda Sub county under DDEG (BUKO/600/WRKS/2018-2019/00005). (Pages 42 - 43 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 138372 Administrative Capital, 312101 Non Residential Buildings AND was also indicated as S/N 6 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PDPAA Home Office on 20/May/2019).

- Construction of 5 Stance Lined Pit Latrine at Kyansi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00012). Page 26 of LG Approved Budget Estimates for FY 2018/2019, Vote 600: Bukomansimbi District, Output 078181 Latrine Construction and Rehabilitation, 312101 Non Residential Buildings AND was also indicated as S/N 16 in Bukomansimbi DLG Amended Consolidated Procurement Plan for FY 2018/2019, Submission Letter Dated 15/May/2019 and Referenced 213/2, Signed by Chief Administrative Officer (Masereka Amis Asuman), Received by PDPAA Home Office on 20/May/2019).

14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2</li> </ul>	<p>For current FY (2019/2020), there was NO Evidence that the LG prepared 80% of the bid documents for all investment/infrastructure by August 30. Bid Documents for ALL but One Infrastructure Projects planned for implementation during 2019/2020 FY were approved by Bukomansimbi DLG Contracts Committee during a Meeting that was held on 24/October/2019 and Referenced BUKO/600/DCC/10/2019-2020 and during another Meeting that was held on 04/November/2019 and Referenced BUKO/600/DCC/11/2019-2020. Bid Notices for ALL but One Infrastructure Projects planned for implementation during 2019/2020 FY were published on 24/October/2019 and 13/November/2019 for Selective Bidding and 11/November/2019 in New Vision Newspaper on Page 40 for Open Domestic Bidding.</p>	0
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14	<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2</li> </ul>	<p>For previous FY (2018/2019 FY), there WAS Evidence that the LG had an Updated Contracts Register and had Completed Procurement Activity Files for all procurements as exemplified by the following:</p> <ul style="list-style-type: none"> <li>- An Updated Contracts Register was found at Bukomansimbi DLG PDU with a Starting/Opening Procurement Entry Titled 'Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019', Contract Price: 111,000,830 UGX, Contractor: Bekabye General Enterprises Limited, Date of Contract Signing: 15/October/2018 AND an Ending/Closing Procurement Entry Titled 'Rehabilitation of Butenga Community Hall', Contract Price: 6,599,740 UGX, Contractor: D-MUK Investments Uganda Limited, Date of Contract Signing: 28/November/2018.</li> <li>- Referenced and Completed Procurement Activity Files for all procurements were found at the PDU.</li> </ul>	2
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The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.

Maximum 6 points on this performance measure.

• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.

For previous FY (2018/2019 FY), there WAS Evidence that the LG adhered to Procurement Thresholds as exemplified by the following procurements:

- Extension of Piped Water Supply System to Kabulunga Village in Bukomansimbi Town Council (2.5Km) under DWSCG (BUKO/600/WRKS/2018-2019/00001). Contract Amount: 56, 242, 340 UGX. Verified Procurement Method: Open Domestic Bidding. Date of Advertisement: 11/June/2018, New Vision Newspaper, Page 66.
- Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019 under DWSCG (BUKO/600/WRKS/2018-2019/00002). Contract Amount: 111, 000, 830 UGX. Verified Procurement Method: Open Domestic Bidding. Date of Advertisement: 11/June/2018, New Vision Newspaper, Page 66.
- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Kakukuulu-Makomi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00015). Contract Amount: 64, 999, 970 UGX. Verified Procurement Method: Open Domestic Bidding. Date of Advertisement: 13/December/2018, New Vision Newspaper, Page 43.
- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Buyinjayinja P/S in Bigasa Sub-county under SFG (BUKO/600/WRKS/2018-2019/00014). Contract Amount: 64, 948, 085 UGX. Verified Procurement Method: Open Domestic Bidding. Date of Advertisement: 13/December/2018, New Vision Newspaper, Page 43.
- Renovation of Bigasa HCIII Laboratory for T.B. Diagnosis in Bigasa Sub-county under KOFIH Fund (BUKO/600/WRKS/2018-2019/00016). Contract Amount: 12, 505, 404 UGX. Verified Procurement Method: Selective - Bidding. Letter of Invitation to Bid Dated 31/January/2019, Referenced 105/1 and Signed by Katusaabe Beatrice (Deputy Chief Administrative Officer).
- Construction of One (1) Concrete 30,000 Liters Institutional Rain Water Harvesting Tank with 36 Meters PVC Gutters at Ndalagge Muslim P/S in Kitanda Sub county under DDEG (BUKO/600/WRKS/2018-2019/00005). Contract Amount: 17, 000, 791 UGX. Verified Procurement Method: Selective - Bidding. Letter of Invitation to Bid Dated 01/October/2018, Referenced 105/1 and Signed by Masereka Amis Asuman (Chief Administrative Officer).
- Construction of 5 Stance Lined Pit Latrine at Kyansi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00012). Contract Amount: 21, 738, 550 UGX. Verified Procurement Method: Selective - Bidding. Letter of Invitation to Bid Dated 28/November/2018, Referenced 105/1 and Signed by Masereka Amis Asuman (Chief Administrative Officer).

15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2</li> </ul>	<p>There was NO Evidence that all works projects implemented in the previous FY (2018/2019 FY) were appropriately certified – interim and completion certificates for all projects based on technical supervision.</p>	0
15	<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</li> </ul>	<p>There was NO Evidence that all works projects for the current FY (2019/2020 FY) were clearly labeled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration as per observations made during field visits to construction sites for works projects for the current FY (2019/2020 FY). Additionally, all works projects that were implemented in the previous FY (2018/2019 FY) were completed within the previous financial year and did not qualify for assessment as per Addendum to/clarification of issues in the Local Government Performance Assessment Manual, 2018 (update of 2018 issues to 2019 LGPA).</p>	0

**Financial management**

The LG makes monthly and up to-date bank reconciliations

Maximum 4 points on this performance measure.

• Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4

The DLG provided evidence that they had prepared Bank reconciliations for period ending June 2019 for all its Bank Accounts, (as per Draft Accounts submitted for FY 2018/19), as well as July to September 2019 as per dates indicated below:

1. Bukomansimbi MSS Account-DFCU. (June on 15/7/2019, July on 15/8/2019, August on 13/9/2019 and September on 15/10/2019)
2. Bukomansimbi F& P Account – DFCU.
3. Bukomansimbi Council Account-DFCU.
4. Bukomansimbi PE Account – DFCU.
5. Bukomansimbi Health Account - DFCU.
6. Bukomansimbi Educ. Account - DFCU.
7. Bukomansimbi Works Account- DFCU.
8. Bukomansimbi Natural Account- DFCU.
9. Bukomansimbi CBS Account- TB.
10. Bukomansimbi UNICEF- CERUDEB.
11. Bukomansimbi UWEP Account- DFCU.
12. Bukomansimbi YLP Account- DFCU.
13. Bukomansimbi YLP Recovery- DFCU.
14. Bukomansimbi HQS CONS. - DFCU.
15. Bukomansimbi DDEG- DFCU.
16. Bukomansimbi UWEP PROJECT- DFCU.
17. Bukomansimbi RHSP- DFCU.
18. Bukomansimbi RRP- DFCU.
19. Bukomansimbi KOFIH Account- DFCU.
20. Bukomansimbi GLOBAL - DFCU.
21. Bukomansimbi DGF- DFCU.

The LG is Compliant as per LGFAR 73.

The LG made timely payment of suppliers during the previous FY

Maximum 2 points on this performance measure

• If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2.

From the sample of payments made during the financial year 2018/19, Education department expenses worth UGX 127,441,702.

Bukomansimbi General Services: Construction of a two classroom block and Supply of Furniture at Makoomi Kakukulu Primary School, Completion Certificate, dated 17/6/2019, DEO signed on 5/6/2019, DE on 17/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR No.2525. UGX 51,130,378.

Central Contractors Ltd: Construction of a two Classroom

Block at Buyinjajinja Primary School, Final Certificate dated 17/6/2019, DEO signed on 13/6/2019, CAO on 19/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2529. UGX 55,659,701.

Persue Enterprises LTD: Construction of 5 stance lined pit latrine at Kyansi R/C Primary School, DEO signed on 12/6/2019, CAO on 13/6/2019, CFO on 13/6/2019 and paid on 26/6/2019 vide VR. No.2530. UGX 20,651,623.

Health Department worth UGX 322,756,260 .

Mutaz General Merchandise Ltd: Construction of out patients Department and Radiology Unit at Butenga HCIV. Interim Certificate, dated 28/6/2019, DHO signed on 28/6/2019, and CAO on 19/7/2019, and CFO on 19/7/2019 and paid on 19/7/2019 vide VR. No.1178. UGX 27,050,710.

Mutaz General Merchandise Limited: Construction of OPD and Radiology Unit at Butenga HC IV. Certificate No.1, dated 28/6/2019, DHO signed on 28/6/2019, CAO on 29/6/2019, CFO on 30/6/2019 and paid on 30/6/2019 vide VR. No.1176. UGX 66,480,103.

Nile Fishing Company Ltd.: Payment of 2 units of Yamaha Motorcycles, model XTZ,125 C., Invoice No. 4833, dated 11/6/2019, DHO signed on 12/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2517. UGX 25,000,000.

Bukomansimbi General Services Ltd: Renovation of Laboratory at Bigasa HCIII. Interim Certificate No.2, dated 26/6/2019, DHO signed on 26/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2510. UGX 7,007,147.

Crown Health Care (U) Ltd: Supply and installation of infixed automatic x-ray machines as per Invoice No.SNV45000, dated 13/6/2019, DHO signed on 20/6/2019, CAO on 27/6/2019, CFO on 27/6/2019 and paid on 27/6/2019 vide VR. No.2516. UGX 197,218,300.

Water and Sanitation Department worth UGX 118,359,319.

Bekabye General Enterprise Ltd: Construction of 6 , 30,000 litres capacity, institutional rainwater harvesting water tanks at Misanvu NTC, St Bernard Katera P/S, Kitasa PS and others, Certificate no. 3, dated 14/12/2018, DWO signed on 17/12/2018, CAO on 20/12/2018, CFO on 20/12/2018 and paid on 20/12/2018 vide VR No.2245. UGX 51,757,533.

Azom Enterprises Ltd.: Construction of sitting and drilling and test pumping of one deep bore hole at Misanvu. Certificate no. 1, dated 31/5/2019, DWO signed on 10/6/2019, CAO on 10/6/2019, and CFO on 11/6/2019 and paid on 12/6/2019 vide VR No. 1317. UGX 24,723,655.

Sanda M Mapeera Construction Company Ltd: Construction of one extra-large protected spring at Butenga B Village. Certificate No.1, dated 11/2/2019, DWO signed on 12/3/2019, CAO on 14/3/2019, CFO on 14/3/2019 and paid on 14/3/2019 vide VR No.1319. UGX 5,837,522.

R B Mubiru Services: Construction of 2 20,000liters Concrete institutional rain water at Ggongwe SDA P/S and St

Stephens P/S. Certificate No. 1, dated 31/5/2019, DWO signed on 10/6/2019, CAO on 10/6/2019, CFO on 11/6/2019 and paid on 12/6/2019 vide VR. No.1325. UGX 23,299,883.

Bekabye General Enterprises Limited: Construction of Extension of piped water Supply system to Kabunga 2.5km Certificate No.2, dated 29/1/2018, DWO signed on 10/6/2019, CAO on 11/6/2019, CFO on 11/6/2019 and paid on 12/6/2019 vide VR. No.1323. UGX 12,740,726.

These payments were made within one month of requisitions being raised and thus timely.

The LG was compliant in this area.

18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"><li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li><li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li></ul>	<p>The DLG has a Senior Internal Auditor. In the names of Mr Sempuga Ismail, who was appointed on 30/5/2017 by a letter Ref: DSC/156/6 and DSC minute DSC/MIN/7/2017.</p> <p>The LG is Compliant.</p>	1
18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"><li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li></ul>	<p>The LG produced all Quarterly reports as follows :</p> <p>Quarter 1 : on 30/10/2018,</p> <p>Quarter 2 : on 29/1/2019,</p> <p>Quarter 3 : on 24/6/2019 and</p> <p>Quarter 4 : on 15/8/2019.</p> <p>The LG was Compliant.</p>	2

18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>There was evidence that LG had provided information to council and LGPAC on the status of implementation of internal audit findings of the previous FY.</p> <p>As per LGFAR 9(f) &amp; (k).</p> <p>There was evidence that LGPAC had met to discuss all LG Quarterly Audit reports for FY 2018/19:</p> <p>Quarter 1 : PAC Sitting date 20/06/2019,</p> <p>Quarter 2 : PAC sitting date 20/6/2019,</p> <p>Quarter 3 : PAC sitting date 3/10/2019 and</p> <p>Quarter 4 : PAC sitting date 3/10/2019.</p> <p>The LGPAC had met and produced reports on each of the four Quarters of the Internal Auditors reports.</p> <p>Quarter 1 : PAC Report date 20/6/2019,</p> <p>Quarter 2 : PAC Report date 20/6/2019,</p> <p>Quarter 3 : PAC Report date 3/10/2019 and</p> <p>Quarter 4 : PAC Report date 3/10/2019.</p> <p>This is as per LGA, Section 88 (7) &amp; (8) and LGFAR Regulation 16 (1) &amp; (2).</p> <p>The LG was Compliant.</p>	2
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18	<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>• Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</p>	<p>There was evidence that the reports were submitted to and received by the LG Accounting Officer and LGPAC on the following dates:</p> <p>Quarter 1 : on 30/10/2018,</p> <p>Quarter 2 : on 29/1/2019,</p> <p>Quarter 3 : on 24/6/2019 and</p> <p>Quarter 4 : on 15/8/2019.</p> <p>There was also evidence, that LGPAC had reviewed and followed –up, all the four Quarters for FY 2018/19, meetings took place, minutes were provided and reports produced and availed on the following dates.</p> <p>Quarter 1 : PAC Report date 20/6/2019,</p> <p>Quarter 2 : PAC Report date 20/6/2019,</p> <p>Quarter 3 : PAC Report date 3/10/2019 and</p> <p>Quarter 4 : PAC Report date 3/10/2019.</p> <p>The LG is Compliant.</p>	1
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19	<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<p>The DLG maintains a detailed and updated Asset register as per format in the Accounting Manual. As per LGFAR Regulations 85 – 88.</p> <p>All the Assets acquired during the FY2018/19 were posted and updated in the Register. All additions during the year, from the Draft financial statements (Page 23 Note 8: Consumption of Property, Plant and Equipment (Fixed Assets) and page 37 of : Summary statement of stores and other assets (physical assets) as at end of the year-30th June 2019) detailed below were all included :</p> <p>Non Residential Buildings: UGX 270,084,333, Motor Cycles and Bicycles: UGX 75,000,000, Medical Equipment: UGX 197,218,300 and Furniture and fittings UGX 14,800,000, all cumulatively totalling UGX 557,102,633.</p> <p>The LG was compliant.</p>	4
20	<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>• Unqualified audit opinion: score 4</li> <li>• Qualified: score 2</li> <li>• Adverse/disclaimer: score 0</li> </ul>	<p>From the Auditor General's report for the FY 2018/19, the LG had an unqualified audit opinion.</p>	4

**Governance, oversight, transparency and accountability**

The LG Council meets and discusses service delivery related issues

Maximum 2 points on this performance measure

• Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2

Bukomansimbi District Local Government council met and discussed service delivery related issues including TPC reports, monitoring reports, performance assessment results and LGPAC reports for the last Financial Year as follows:

Minutes of the council meeting held on 12th may 2016 at District Headquarters Min: CM/04/05/16, approval of the five year development plan 2015/2016/2016/2017/2017/2018-2018/2019-2019/2020, the chair person noted , It stipulates the vision, mission, district strategic objectives, and situation analysis; it highlights sector priorities for each year 2015-2020, It's therefore a requirement for the district council to approve the plan for Implementation, Hon. Mutebe Andrew moved a motion to receive the 5 year development plan for discussion, Hon. Kaliisa Gerald proposed that the plan be approved since all priorities were discussed in the budget conference.

TPC minutes for project profiles, Meeting held on 31st October 2018, Min: 7/TPC/OCT/2018, Presentation and discussion of investment profiles for FY 2019/2020 departments with capital projects were advised to allocate funds for O&M for projects to be implemented.

General purpose meeting held on 19th February 2019 at Bukomansimbi district headquarters Min: GPC/04/02/19, DDEG revision under finance and planning, the secretary for social services introduced a revision of DDEG work plan for UGX 54,107,346/=, Works and technical services, the chairperson GPC asked the sector to come up with a solution to curb the challenge of increasing fatal accidents along Sembabule-Bukomansimbi-Villa-Maria road.

Council meeting held on 21st February 2019 at the district headquarters Min: 07/02/19, adoption of council revision of DDEG work plan for FY 2018/2019, fencing was pushed forward to pave way for; Emergency works on the administration block to prevent water logging , walling , gutters, and windowing on second floor, Clearing of debt / additional works in the administration walling, windowing for the ground floor.

Minute of the district council meeting held on 24th May 2018 at district headquarters on budget approval 2018/2019 BKM/CM/05/05/18, approval of the 2018/2019 budget estimates for Health UGX 3,510,064,744, Education UGX 8,205,020,939, and Works at UGX 330,791,166/=.

A minute of the council meeting held on 28th may 2019, at district headquarters Min:CM/07/05/2019, approval of 2019/2020 budget for the district , chairperson , secretary for finance , planning and administration presented budget to council and was forwarded to sectoral committees; Health at UGX 3,601,146,808/=, Education at UGX 8,054,433,816/=, Technical services and works at UGX 1,247,978,893/=.

22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG has designated a person to coordinate response to feed-back (grievance/complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>Bukomansimbi District Local Government designated Nakafeero Annette Ssali for coordination and feedback (grievances/complaints), appointed and assigned on <b>21st May 2018</b> as a community feedback /information officer.</p>	1
22	<p>The LG has responded to the feedback/complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>There was evidence on record of investigating and responding to grievances by the district as elaborated below:</p> <p>Nkobe Musa requested for procurement plan on the website on 8th July 2019 and on 10th July 2019 he was responded to with the uploaded procurement plan on district website;</p> <p>Seruyombya Nyonjo on 7th November 2017, administrator general for land at Bukomansimbi Town Council at Kyeguluuso village;</p> <p>Resolved on 6th February 2018, case submitted to administrator general after holding family meetings;</p> <p>Head teachers in Uganda martyrs Buyoga secondary school, St. Lawrence Bigasa ss, Butenga St. Josephs secondary schoolcomplained on the failure to receive capitalization grants for the schools;</p> <p>Record on 11th June 2019, a complaint about capitalization grant for term II, it was resolved responded on 10th September 2019, the schools had not submitted enrollments and after submission, they received the money; and</p> <p>Namulindwa Teopista of Kitanda complained of defilement, record on 22nd May 2019 complained about a child defiled, it was referred to the police on 22nd August 2019.</p>	1
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>• The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>Bukomansimbi District Local Government had the Payroll and pensioner schedule summary dated 8th July 2019 displayed at the main notice board.</p>	2

23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>Bukomansimbi District Local Government had published the procurement plan for bidders on the Main Notice board.</p>	1
23	<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>The LG performance results for FY 2017/2018 and implications were published at the Main Noticeboard at District head quarters.</p> <p>A meeting was held on 26th June 2019, Min: 4/TPC/June/2019 to discuss the Performance results of the previous assessment 2017/2018, Internal and National Assessment Exercise. The District was the 88th out of 144 districts.</p>	1

<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<p>• Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</p>	<p>Bukomansimbi District Local Government communicated and explained the following guidelines, circulars and policies issued by the national level to LLGs during previous FY 2018/2019:</p> <p>DDEG Guidelines, circular dissemination, in a meeting held on 27th September 2018, Min: 4/TPC/SEPT/2018, review of 2019/2020 policy issues; Automation of public finance management reforms and Foster IFMS roll out and treasury single accounts:</p> <p>GPC meeting on 23rd may 2019 (first day), Min: GPC/02/05/19, discussion of work plans, DDEG work plan on monitoring to include councilors at sub counties level when monitoring DDEG projects;</p> <p>DDEG guidelines circular, Meetings held on 25th July 2018, min: 8/TPC/July/2018, new guidelines under education and health departments for FY 2018/2019;</p> <p>General purpose meeting held on 19th February 2019 at Bukomansimbi district headquarters Min: GPC/04/02/19, DDEG revision under finance and planning, the secretary for social services introduced a revision of DDEG work plan for UGX 54,107,346/=; and</p> <p>Council meeting held on 21st February 2019 at the district headquarters Min: 07/02/19, adoption of council revision of DDEG work plan for FY 2018/2019, fencing was pushed forward to pave way for; Emergency works on the administration block to prevent water logging , walling , gutters, and windowing on second floor, Clearing of debt / additional works in the administration walling, windowing for the ground floor.</p>
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<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<p>• Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</p>	<p>Bukomansimbi District Local Government during the previous FY conducted discussions as below:</p> <p>A Baraza on 28th October 2018 at Kasebwera parish in Butenga Sub County feedback community baraza about service delivery .community baraza meeting on Kakabwera, Kawoko, Kyinkole,Kiryasaka, and Kisojjo Parishes; and agreed on the following actions;</p> <p>Community sensitization on information and they can demand it any time, Information on NGOs working in their area, Dissemination of project information implemented in the district;</p> <p>Held on 25th October 2018 at Kawoko Parish in Butenga Sub County;</p> <p>Held on 19th December 2018 at Kiryasaaka in Kibinge Sub County; and</p> <p>Held on 19th December 2018 at Kisojjo in Kibinge Sub County.</p>
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The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles

Maximum 4 points on this performance measure.

• Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.

There WAS Evidence that the LG gender focal person provided guidance and support to sector departments to mainstream gender into their activities as exemplified by the following:

- Bukomansimbi DLG Community Based Services Department presented Minutes of Technical Planning Committee Meeting that was held on 30/January/2019 at Bukomansimbi District Headquarters, Page 6, Min 7/TPC/January/2019: Responsive Gender and Equity Monitoring; Presented by Gender Focal Person Bukomansimbi DLG, with Attendance List of District Technical Planning Committee Meeting Dated 30/January/2019; Minutes Recorded by Ssegawa N. Kevine (District Planner Bukomansimbi DLG); Minutes Signed, Stamped and Confirmed by Katusabe Beatrice (Deputy Chief Administrative Officer Bukomansimbi DLG).

- Bukomansimbi DLG Community Based Services Department presented a Report Dated 03/01/2019 and Referenced ADM/114/2; Addressed to Chief Administrative Officer Bukomansimbi DLG; Titled 'Report for Training of Uganda Women Entrepreneurship Programme (UWEP) Beneficiaries Groups for FY 2018/2019 Conducted on 04/December/2018'; Compiled by Mulumba Abubaker, Senior Community Development Officer/UWEP Focal Point Bukomansimbi DLG.

- Bukomansimbi DLG Community Based Services Department presented Approved Budget Estimates for FY 2018/2019, Vote 600 Bukomansimbi District, Community Based Services Section on Pages 46 - 48, Output 108107 Gender Mainstreaming (585,000 UGX, Page 47); Output 108108 Children and Youth Services (292,716,000 UGX, Page 47); Output 108109 Support to Youth Councils (5,000,000 UGX, Page 48); Output 108110 Support to Disabled and the Elderly (13,040,000 UGX, Page 48); Output 108114 Representation on Women's Councils (118,303,000 UGX, Page 48).

The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles

Maximum 4 points on this performance measure.

• Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implement-ted: score 2.

- There WAS Evidence that gender focal point had planned activities for current FY (2019/2020 FY) to strengthen women's roles. Bukomansimbi DLG Community Based Services Department presented Approved Budget Estimates for FY 2019/2020, Vote 600 Bukomansimbi District, with Community Based Services Section on Pages 45 - 46 with the following planned activities: Output 108108 Children and Youth Services (130,074,000 UGX, Page 46); Output 108109 Support to Youth Councils (3,987,000 UGX, Page 46); Output 108110 Support to Disabled and the Elderly (12,350,000 UGX, Page 46); Output 108114 Representation on Women's Councils (166,474,000 UGX, Page 46).

- There was NO Evidence that more than 90% of previous year's budget for gender activities was implemented.

LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition

Maximum 6 points on this performance measure

• Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1

There was NO Evidence that environmental screening or EIA where appropriate, was carried out for activities, projects and plans.

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>There WAS Evidence that the LG integrated environmental and social management plans in the contract bid documents as exemplified by the following:</p> <ul style="list-style-type: none"> <li>- Construction of 6 No. 30,000 Liters Masonry Concrete Institutional Rain Water Harvesting Tanks in Bukomansimbi District for FY 2018/2019 under DWSCG (BUKO/600/WRKS/2018-2019/00002). The project procurement file had a Budget for Environmental and Social Mitigation Measures (51,600 UGX) in the Bill of Quantities under Item F: Miscellaneous Work, F.1: Mitigate Environment by planting and protecting fruit trees as approved by the Engineer, Signed and Stamped by District Water Officer Bukomansimbi DLG, Signed and Stamped by Contractor on 29/June/2018.</li> <li>- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Kakukuulu-Makomi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00015). The project procurement file had a Budget for Environmental and Social Mitigation Measures (40,000 UGX) in the Bill of Quantities on Page 3 under Item L: Plant and maintain 20 trees as approved by the Environmental Officer, Signed by Contractor.</li> <li>- Construction of 2 Classroom Block with Supply of 36 Desks, 2 Tables and 2 Chairs at Buyinjayinja P/S in Bigasa Sub-county under SFG (BUKO/600/WRKS/2018-2019/00014). The project procurement file had a Budget for Environmental and Social Mitigation Measures (100,000 UGX) in the Bill of Quantities on Page 6 under Item L: Plant and maintain 20 trees as approved by the Environmental Officer, Signed and Stamped by Contractor on 07/January/2019.</li> <li>- Construction of One (1) Concrete 30,000 Liters Institutional Rain Water Harvesting Tank with 36 Meters PVC Gutters at Ndalagge Muslim P/S in Kitanda Sub county under DDEG (BUKO/600/WRKS/2018-2019/00005). The project procurement file had a Budget for Environmental and Social Mitigation Measures (12,000 UGX) in the Bill of Quantities under Item F: Miscellaneous Work, F.1: Mitigate Environment by planting and protecting fruit trees as approved by the Engineer, Signed and Stamped by District Water Officer Bukomansimbi DLG, Signed and Stamped by Contractor.</li> <li>- Construction of 5 Stance Lined Pit Latrine at Kyansi P/S in Butenga Sub-county under SFG (BUKO/600/WRKS/2018-2019/00012). The project procurement file had a Budget for Environmental and Social Mitigation Measures (100,000 UGX) in the Bill of Quantities on Page 6 under Item G: Environmental Mitigation: Plant and maintain 10 trees, type to be approved by the District Environmental Officer, Signed and Stamped by Contractor on 09/December/2018, Signed and Stamped by Chairperson Contracts Committee on 11/December/2018.</li> </ul>
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26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	<p>There was NO Evidence that all projects were implemented on land where the LG had proof of ownership by way of a land title or agreement with land owners.</p>	0
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26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>There was NO Evidence that all completed projects had Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer.</p>	0
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26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p>	<ul style="list-style-type: none"> <li>• Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>There was NO Evidence that Contract Payment Certificates included prior environmental and social clearance.</p>	0
	<p>Maximum 6 points on this performance measure</p>			
26	<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1</li> </ul>	<p>There was NO Evidence that Environmental Officer and CDO Monthly Report included a) completed checklists b) deviations observed with pictures c) corrective actions taken.</p>	0
	<p>Maximum 6 points on this performance measure</p>			

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human resource planning and management</b>				
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>The LG had budgeted 4,753,071,491 UGX to cater for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) in all the 73 UPE schools for the current FY 2019/2020.</p>	4
1	<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</li> </ul>	<p>The LG had deployed a Headteacher in all the 73 schools and a minimum of 7 teachers per school (or a minimum of a teacher per class for schools with less than P.7) for the current FY. From the sampled schools: Butenga Moslem P/S had 8 teachers; Butenga Kibanda had 10; Bukomansimbi P/s had 15 ; Kitaasa mixed P/s had 10 while Kawoko moslem had 10 teachers. The total number of teachers deployed were 856.</p>	4
2	<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has filled the structure for primary teachers with a wage bill provision               <ul style="list-style-type: none"> <li>If 100%: score 6</li> <li>If 80 - 99%: score 3</li> <li>If below 80%: score 0</li> </ul> </li> </ul>	<p>The approved district structure was 900 teachers out of which the LG had filled 856 (95%) primary teachers with a wage bill provision.</p>	3

3	<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<p>The LG had substantively filled only one position of school inspectors as per staff structure of two inspectors.</p> <p>The inspector was : Mutebi Fred; Min.No. 14/1/2017.</p>	0
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• Primary Teachers: score 2</li> </ul>	<p>There was evidence that the LG Education department had submitted recruitment plans to HRM on 10/1/2019; 23/1/2019;5/05/2019 and on 23/04/2019 for the current FY to fill positions of 22 Primary teachers.</p>	2
4	<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>• School Inspectors: score 2</li> </ul>	<p>There no evidence to show that the LG Education department had submitted a recruitment plan to HRM for the current FY to fill te one vacant positions of School Inspector.</p>	0

**Monitoring and Inspection**

5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• 100% school inspectors: score 3</li> </ul>	<p>The district had one filled position of Inspector of Schools, appointment letter CR. 160/1 dated 29th June 2017 and was appraised on 30th June 2019</p>	3
	<p>Maximum 6 for this performance measure</p>			
5	<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• Primary school head teachers <ul style="list-style-type: none"> <li>o 90 - 100%: score 3</li> <li>o 70% and 89%: score 2</li> <li>o Below 70%: score 0</li> </ul> </li> </ul>	<p>The district had seventy three (73) Primary Schools and therefore 73 Head Teachers. Fifty (50) Appraisal Reports were sampled and they indicated that the Head Teachers were appraised between the dates of 20th November 2018 and 15th April 2019. Ten (10) of the sampled Head Teachers of primary schools listed below were appraised on the following dates.</p> <ul style="list-style-type: none"> <li>• 1. Buswenge PS – 20th November 2018; 2. Gganda PS – 23rd November 2018; 3. Kigumba PS – 28th November 2018; 4. Buyijayinja PS – 25th November 2018; 5. Bigasa Muslim PS 6th December 2018; 6. Butenga COU PS – 22nd January 2019; 7. Butenga Kibanda PS – 4th January 2019; 8. Kawoko Muslim PS – 24th January 2019; 9. Mkalwe PS – 21st January 2019 and 10. Kyakamunya PS – 4th January 2019.</li> <li>•</li> </ul>	3
	<p>Maximum 6 for this performance measure</p>			
6	<p>The LG Education Department has effectively communicated and explained the guidelines, policies, circulars issued by the national level in the previous FY to schools</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</li> </ul>	<p>There was no evidence from the sampled schools: Butenga Moslem P/S; Butenga Kibanda; Bukomansimbi P/s; Kitaasa mixed P/s and Kawoko Moslem to show that the LG Education department had communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools.</p>	0
	<p>Maximum 3 for this performance measure</p>			

6	<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<p>There was no evidence to show that the LG Education department held meetings with primary school headteachers and among others explained and sensitized them on guidelines, policies, circulars issued by the national level.</p>	0
7	<p>The LG Education Department has effectively inspected all registered primary schools</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: <ul style="list-style-type: none"> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59 % score 1</li> <li>o Below 50% score 0.</li> </ul> </li> </ul>	<p>On average 74% of all licensed or registered schools had been inspected at least once per term and reports produced as follows:</p> <p>Term 11(2018) 73 out of 73 (100%) while 53 out of 106 (50%) of private schools were inspected; Term 1(2019) 73 out of 73 (100%) while 53 out of 106 (50%) of private schools were inspected; Term 11(2019) 73 out of 73 (100%) while 49 out of 106 (46%) of private schools were inspected.</p>	6
8	<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	<p>From the departmental meeting held on 5/05/2019 following recommendations were made: Construction of a classroom block at Bukango P/S; construction of a classroom block at kakukulu Makomi P/S and distribution of furniture; Construction of a classroom block at Buyinjayinja P/S and the construction of a toilet facility at Kyansi RC. All these school inspection recommendations were taken on the LG, work is currently going on in this FY.</p>	4

8	<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<p>The LG Education department submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES) acknowledgments from DES where seen as follows:15/02/2019; 4/07/2019 and 29/09/2019.</p>	2
<p>Maximum 10 for this performance measure</p>				
8	<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p>	<ul style="list-style-type: none"> <li>• Evidence that the inspection recommendations are followed- up: score 4.</li> </ul>	<p>The Construction of a classroom block at Bukango P/S; construction of a classroom block at kakukulu Makomi P/S and distribution of furniture; Construction of a classroom block at Buyinjayinja P/S and the construction of a toilet facility at Kyansi RC in the current FY was enough evidence to show that the inspection recommendations were followed- up.</p>	4
<p>Maximum 10 for this performance measure</p>				
9	<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>o List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>EMIS reports/excel sheet had 72 schools (excluding kyansi C/U P/S ) while PBS had 73 schools.</p>	0
<p>Maximum 10 for this performance measure</p>				

The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES

Maximum 10 for this performance measure

Evidence that the LG has submitted accurate/consistent data:  
 • Enrolment data for all schools which is consistent with EMIS report and PBS: score 5

Enrolment data for all schools was not consistent with the EMIS report and PBS. Excel sheet had 47,701 pupils while PBS had 48,242 pupils this included 541 pupils from Kyansi C/U who were never captured in the excel sheet.

### **Governance, oversight, transparency and accountability**

The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council

Maximum 4 for this performance measure

• Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2

Bukomansimbi District Local Government committee for education met and discussed service delivery issues on the following:

On 10th October 2018, the directorate of education 1st quarter implementation report at Bukomansimbi district from sectors of education units;

Min 2. Monitoring of school activities, the funds were received for monitoring by the District Education Officer form education ministry as planned, however 25/73 schools were visited parts of the funds was used to attend District Education Officer's annual meeting in Gulu;

Min 4. Construction of classroom under SFG field appraisal report was carried out, 2 deserving schools were selected including Kakuukulu Makoomi in Butenga Sub County, challenges were inadequate funding, and performance was much below what was expected;

Min 6. School inspection he funds were received timely as planned and the inspection was carried out in Quarter 1 as planned;

Min 11. LARA/UK/DREAM Journey's activities, several teachers were trained in the following; gender based violence, child protection basics, violence against children in schools among others;

On 10th September 2019, the directorate of education 1st quarter implementation report at Bukomansimbi district from sectors of education units;

Min 3. Monitoring of school activities, the funds were received for monitoring by District Education Officer form education ministry as planned, however 30/73 schools were visited part of the funds were used to attend annual meeting in Gulu; and

Min 4. Classroom construction under SFG, field appraisal was carried out, 2 deserving schools were selected including Binyobirya and Maleku primary school.

The LG committee re- sponsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council

Maximum 4 for this performance measure

• Evidence that the education sector committee has presented issues that require approval to Council: score 2

Bukomansimbi District Local Government education sector committee presented issues that required approval to Council:

General purpose committee meeting held on 28th may 2019 (second day) Min: GPC/07/05/19, Education and sports;

The committee (GPC) recommended that work plan be approved with a recommendation of co-opt other stake holders e.g. chairperson on disabilities council and councilor representing PWDS when training special needs people, To cater for the elderly and disabled when construction health facilities and schools, Construction of Bukango seed school school at UGX 2,150, 000,000/=, Latrine construction at Kawoko Muslim primary school, Mirembe,Buyoga, Ggingo And Kabandiko @ at UGX 20,000,000/= totaling to UGX 100,000,000/=, Classroom construction and supply of desks in the sub counties;

District council meeting held on 30th December 2018, at the District Headquarters Min: BKM/CM/07/12/18- GPC recommendations;

Education, committee recommended that education department produces inspection report of secondary schools for the GPC on a quarterly basis and a copy of report should be retained at school, Head teachers of primary schools have responsibility of ensuring that pupils participating in co-curricular activities are transported on vehicles in good mechanical conditions and accepted by road safety and traffic laws, CAO to issue a circular on fire regulations to all schools and avoid closure of much schools by MOES; and

GPC meeting held on 21st February CM/08/02/19, adoption of GPC recommendation, Department of education was requested to produce a number of students who had registered for Primary Leaving Examinations.

11	<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>• 100% schools: score 5</li> <li>• 80 to 99% schools: score 3</li> <li>• Below 80 % schools: score 0</li> </ul>	<p>From the minutes of SMC, four out of the five sampled schools (80%) have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO. Four of the sampled schools held mandatory meetings as follows:</p> <p>Kitaasa mixed primary school: 28/11/2018,7/02/2019 and 6/6/2019; Bukomansimbi P/S: 21/10/2018,27/02/2019 and 30/07/2019; Kawooko Moslem P/S: 4/10/2018,27/2/2019 and 17/7/2019; Butenga Kibanda: 3/10/2018,21/02/2019 and 6/08/2019. However, there was no evidence that Butenga Moslem had a functional SMC given the fact that it had no SMC minutes with the education office.</p>	3
12	<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3</p>	<p>The LG had publicized all schools receiving non-wage recurrent grants on the district notice board on 18/9/2019.</p>	3

### Procurement and contract management

13	<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements, to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</li> </ul>	<p>The sector had submitted late ( <b>7/9/2018</b>) its procurement input to the Procurement Unit that covered all investment items in the approved Sector annual work plan and budget after the april 30 deadline.</p>	0
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### Financial management and reporting

14	<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</p>	<p>From the sampled payments made during the year to various vendors worth UGX 127,441,702, which was spent on Education Projects:</p> <p>Bukomansimbi General Services: Construction of a two classroom block and Supply of Furniture at Makoomi Kakukulu Primary School, Completion Certificate, dated 17/6/2019, DEO signed on 5/6/2019, DE on 17/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR No.2525. UGX 51,130,378.</p> <p>Central Contractors Ltd: Construction of a two Classroom Block at Buyinjayinja Primary School, Final Certificate dated 17/6/2019, DEO signed on 13/6/2019, CAO on 19/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2529. UGX 55,659,701.</p> <p>Persue Enterprises LTD: Construction of 5 stance lined pit latrine at Kyansi R/C Primary School, DEO signed on 12/6/2019, CAO on 13/6/2019, CFO on 13/6/2019 and paid on 26/6/2019 vide VR. No.2530. UGX 20,651,623.</p> <p>All these payments were made on time and mostly within a Month after requisition for payment was raised.</p> <p>The LG was compliant.</p>	3
15	<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<p>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</p>	<p>The Education Department submitted Annual Performance Reports for the previous Financial Year to the Planner on the Following dates:</p> <p>Education</p> <p>Quarter -1: Submitted to the planner on 11th October 2018;</p> <p>Quarter -2: Submitted to the planner on 14th January 2019;</p> <p>Quarter -3: Submitted to the planner on 12th April 2019;</p> <p>and</p> <p>Quarter -4: Submitted to the planner on 9th July 2019.</p> <p>Hence the Education department submitted the Annual Performance Reports by 15th July to the planner for consolidation.</p>	4

16	<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query</li> <li>score 4</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul>	<p>Three Queries:</p> <p>(1) Under Absorption of Departments funds.</p> <p>(2) Non-Wage Payments not stamped "PAID".</p> <p>(3) Delayed start of works for Construction of Bukango Seed Secondary School.</p> <p>All these queries were responded to and cleared during LGPAC meetings held on 20/6/2019 and 3/10/2019.</p> <p>The LG was compliant.</p>	2
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**Social and environmental safeguards**

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</li> </ul>	<p>There was no evidence from the sampled schools: Butenga Moslem P/S; Butenga Kibanda; Bukomansimbi P/s; Kitaasa mixed P/s and Kawoko Moslem to show that the LG Education department in consultation with the gender focal person had disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills.</p>	0
17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<p>There was no evidence that LG Education department in collaboration with the gender department had issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools.</p>	0

17	<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p>	<ul style="list-style-type: none"> <li>Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<p>All SMCs from the sampled schools met the guidelines on the gender composition as shown below:</p> <p>Kitaasa Mixed P/s has 5 females and 7 males; St Jude Bukomansimbi P/S had 3 females and 9 males; Butenga Kibanda P/s had 5 females and 7 males; Kawoko Moslem P/S had 3 females and 9 males and Butenga Moslem P/S had 4 females and 8 males.</p>	1
	<p>Maximum 5 points for this performance measure</p>			
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<p>There were no Circulars and Minutes of meetings between DEO and teachers to show that the LG Education department in collaboration with the Environment Department had issued guidelines on environmental management such as tree planting, waste management, the formation of environmental clubs and environment education.</p>	0
	<p>Maximum 3 points for this performance measure</p>			
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p>	<ul style="list-style-type: none"> <li>Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<p>There was no evidence to show that all school infrastructure projects were screened before approval for construction using the checklist for the screening of projects in the budget guidelines and where risks were identified.</p>	0
	<p>Maximum 3 points for this performance measure</p>			
18	<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1</li> </ul>	<p>There was no evidence to show that the environmental officer and community development officer had visited the sites to check whether the mitigation plans were complied with.</p>	0
	<p>Maximum 3 points for this performance measure</p>			

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Human resource planning and management</b>				
1	<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<p>Bukomasimbi District Local Government (LG) had filled 80% (107 out of 134) positions on the structure for primary health care with a wage bill provision from PHC wage for the financial year (FY) 2019/2020 dated 6/11/2019.</p>	4
2	<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>The LG had not submitted any recruitment plan and recruitment request to the human resources management (HRM) department since they were not available at the time of the assessment.</p>	0

3	<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> <li>o 100%: score 8</li> <li>o 70 – 99%: score 4</li> <li>o Below 70%: score 0</li> </ul>	<p>The district had seven (7) health facilities and therefore 7 Officers in Charge. They were all appraised on the following dates,</p> <ul style="list-style-type: none"> <li>• 1. Butenga HC IV – 2nd July 2019; 2. Kitanda HC III – 15th August 2019; 3. Bigasa HC III – 10th July 2019; 4. Mirambi HC III – 15th July 2019; 5. Kisojjo HC II – 9th July 2019; 6. Kagogo HC II – 20th July 2019 and 7. Kigangazi HC II 10th August 2019</li> </ul>	8
	<p>Maximum 8 points for this performance measure</p>			

4	<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>The LG health department had deployed health workers in line with the lists submitted with the budget for the current FY. Lists of deployed in staff for all the two sampled government health facilities had the same number of cadres as the ones on the lists in the approved budget. Butenga HCIV had 40 staff while Kigangazzi HCII had six staff. Bigasa HCIII had 18 staff deployed instead of the 17 in the budget but the District Health Officer (DHO) was aware of the extra Enrolled Nurse since he was deployed there to due to the high patient numbers.</p>	4
	<p>Maximum 4 points for this performance measure</p>			

**Monitoring and Supervision**

5	<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p>	<ul style="list-style-type: none"> <li>• Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<p>The DHO had not communicated the prioritised guideline "Sector Grant and Budget Guidelines to Local Governments FY 2019/2020" to health facilities. None of the sampled health facilities including; Bigasa HCIII; Butenga HCIV; Kigangazzi HCII; Kitasa HCIII; and Kawoko HCIII had received the the guidelines.</p>	0
	<p>Maximum 6 for this performance measure</p>			

5	<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<p>The DHO did not explain to health facility in-charges any key aspects of policies, guidelines or circulars sent from the national level. All the five sampled health facilities had not received the "Sector Grant and Budget Guidelines to Local Governments Financial Year 2019/2020", which had been prioritised by the Ministry of Health (MoH).</p>	0
	<p>Maximum 6 for this performance measure</p>			
6	<p>The LG Health Department has effectively provided support supervision to district health services</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>The District Health Team (DHT) did not carry out any integrated support supervision of the Butenga HCIV, which was the only one in the district (supervision rate of 0%). Only individual technical supervisions were made as per records in the supervision book.</p>	0
	<p>Maximum 6 points for this performance measure</p>			
6	<p>The LG Health Department has effectively provided support supervision to district health services</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p>	<p>The DHT did not ensure 100% supervision of lower level health facilities by the Health Sub District (HSD) within the previous FY. None (0%) of the sampled lower health units was supervised in all quarters as per the records in the supervision books. The lower health facilities sampled included; Bigasa HCIII; Kigangazzi HCII; Kitasa HCIII; and Kawoko HCIII.</p>	0
	<p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If 100% supervised: score 3</li> <li>80 - 99% of the health facilities: score 2</li> <li>60% - 79% of the health facilities: score 1</li> <li>Less than 60% of the health facilities: score 0</li> </ul>		

7	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p>	<ul style="list-style-type: none"> <li>• Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<p>The DHT did not discuss all the four supervision reports and used them to make recommendations for corrective actions in each quarter during the previous FY. Minutes relating to the discussion of quarter one supervision report were not available at the time of the assessment.</p>	0
	<p>Maximum 10 points for this performance measure</p>			
7	<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p>	<ul style="list-style-type: none"> <li>• Evidence that the recommendations are followed up and specific activities undertaken for correction: score 6</li> </ul>	<p>Previous recommendations were followed up by the DHT. For instance, in the quarter one DHT meeting held on 16/7/2018 under minute IV, it was agreed that the DHO should spearhead the procurement of an X-ray, Ambulance and ultrasound machine for Butenga HCIV. Follow up was made in the DHT meeting held on 10/5/2019 under minute V, where the DHO was tasked to fast track the procurement process.</p>	6
	<p>Maximum 10 points for this performance measure</p>			
8	<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>o List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<p>The LG submitted accurate / consistent data regarding the health facilities that received PHC funding since all the seven facilities on the lists in the performance contracts (with PBS data) were on the lists in the HMIS reports.</p>	10
	<p>Maximum 10 for this performance measure</p>			

**Governance, oversight, transparency and accountability**

The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council

Maximum 4 for this performance measure

• Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2

Bukomansimbi District Local Government committee for health discussed service delivery issues on the following:

Minutes of the district Health committee meeting held on 16th July 2018 at District Headquarter Minute (iii) Assistant CAO in charge of health informed members that all the health department meetings and support supervision should be effected in the new financial year, Minute (iv) members discussed on the issue of procurement of the ambulance and x ray plus the scan,

Minutes of district health committee meeting held on 12th November 2018 at District Headquarters, Minute 04/12/11/18- remarks from EPI department represented by Kalende, (iii) He said that despite all the efforts in immunization, Bukomansimbi district was still in category 4 and this was due to the fact that some facilities are performing poorly due to inadequate mobilization, (ii) Min:06/12/11/18- presentation from the focal personal HMS , he said that Bigasa was doing badly, it seemed work was left for only one person and Kiteesa Health Center III was also not doing well, (iii) They all needed to improve because data was based on to develop the real picture of district facilities,

Minutes of the district health committee meeting held on 10th march 19 at District Headquarters, Minute (iii) Mirambi Health Center III had issues with functionality of the laboratory and that the OPD was too dilapidated, and over whelming workload at Butenga Health Center IV, Min (iv) Requested the team to re allocate more health workers to Butenga Health Center IV especially mid wives to help with the work,

Minutes of the district health committee meeting held on 10th may 2019 at District Headquarters, Min(iii) District Health Officer informed members that the cure rate of TB at the district was still low , that this was attributed to poor performance and urged them to work hard on issues responsible for this this poor performance, Min(iv) Mr. Dongoi Robert from Kiteesi Health Center III commented that the riders were still posing a strong challenge towards delivery of samples to the hub form general expert. Mr Sebunje commented that the issue of hub rider would be sorted out.

The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council

- Evidence that the health sector committee has presented issues that require approval to Council: score 2

Bukomansimbi District Local Government health sector committee has presented issues that require approval to Council

Gpc meeting held on 28th may 2019 (second day) Min: GPC/07/05/19, Health; Staff homes construction and rehabilitation at UGX 24,000,000/=, OPD and other works, ward construction and rehabilitation at UGX 500,000,000/=, KOFIHEMS at UGX 800,300,176/=

Maximum 4 for this performance measure

Health department secretary informed the committee that the sector had integrated work plan which included; Health and hygiene – to support facilities in the district, health facilities and schools in sub counties of Bigasa and Kitanda., Discussion members resolved that due to wide scope of work in the health department, other businesses in the department would be discussed on some other days, the committee received the work plan and budget for health and recommended it to council for approval, the council resolved that a meeting be conducted to handle issues of health department,

District council meeting held on 19th September 2018 at District Headquarters, adoption of the GPC recommendations, CM/08/09/18- Motion No. 3, District entered MOU between KOFIH and MOH for funding the construction of EMS/PD/surgical ward at Butenga Health Ccenter IV,

District council meeting held on 30th December 2018, at the District Headquarters Min: BKM/CM/07/12/18- GPC recommendations, Health, CAO cautions in charges of health centers of Kitanda, Bigasa and Mirembe for poor performance indicators in areas of delivery and immunization., District Health Officer produces outreach programs for immunization per health facility, CAO to appoint an officer second in charge of health facility for proper Management of health services especially when the in charge is out of station.

The Health Unit Management Committees and Hospital Board are operational/functioning	Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):	The HUMCs for the sampled health facilities were not functional since only 20% (1 out of 5) of them held all the mandatory quarterly meetings within the respective quarters. More information about the meetings of the HUMCs of the selected health facilities is presented below:
Maximum 6 points	<ul style="list-style-type: none"> <li>• If 100% of randomly sampled facilities: score 6</li> <li>• If 80-99 %: score 4</li> <li>• If 70-79: %: score 2</li> <li>• If less than 70%: score 0</li> </ul>	<p>1. Bigasa HCIII HUMC held three of the four quarterly meetings on; 9/10/2018 in which the budget for immunization and PHC guidelines were discussed under minute MIN 6:10:6; 18/1/2019 but budgets and resource allocation were not discussed; and 18/6/2019 in which budgets and resource allocation were not discussed. The minutes for quarter one were not available at the time of assessment.</p> <p>2. Kigangazzi HCII HUMC held three of the four quarterly meetings on; 28/9/2018 in which reduction of PHC funds was discussed under minute V; 7/12/2018 but budgets and resource allocation were not discussed; and 25/6/2019 in which the PCH budget was discussed under minute IV. The minutes for quarter three meeting were not available at the time of the assessment.</p> <p>3. Kitaasa HCIII (Private) HCIII HUMC held only two of the four mandatory quarterly meetings on; 19/9/2018 but did not discuss budgets and resource allocation; and 18/11/2019 in which debts were discussed under minute 3/2018 - 2019. Minutes for quarters three and four were not available at the time of the assessment.</p> <p>4. Butenga HCIV HUMC held only two of the four mandatory quarterly meetings on; 19/12/2018 in which PHC funds were discussed under minute VI; and 30/5/2019 in which Results Based Funding was discussed under minute 4. The meeting for quarter one was held on 8/10/2018 which was beyond the deadline while minutes for quarter three were not available at the time of the assessment.</p> <p>5. Kawoko HCIII held all the four mandatory quarterly meetings on; 15/9/2018; 10/12/2018; 31/3/2019; and in April (no specific date was indicated). Budgets and resource allocation were not discussed.</p>

The LG has publicised all health facilities receiving PHC non-wage recurrent grants	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	The LG publicised all 23 health facilities that received PHC non- wage recurrent grants through posting the list covering all the four quarters of FY 2019/2020 on the main administration notice board. No date was indicated on the lists.
Maximum 4 for this performance measure		

12	<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>The health sector provided input to the procurement plan by submitting the procurement plan on 17/4/2019, which was before the deadline of 30/4/2019. The procurement plan covered all the investment item in the approved annual work plan and budget including the following:</p> <ol style="list-style-type: none"> <li>1. Procurement of office equipment</li> <li>2. Procurement of a desktop computer</li> <li>3. Procurement of a medical equipment</li> <li>4. Renovation of the Tuberculosis laboratory at Butenga HCIV</li> <li>5. Procurement of a Biosafety cabin</li> <li>6. Procurement of a filing cabin</li> <li>7. Renovation of an OPD (Health facility was not mentioned)</li> <li>8. Making of sign posts</li> <li>9. Construction of a surgical ward (Health facility was not mentioned)</li> <li>10. Procurement of assorted medical equipment</li> </ol>	2
	<p>Maximum 4 for this performance measure</p>			

12	<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p>	<ul style="list-style-type: none"> <li>Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<p>The LG Health department submitted procurement request form (Form PP1) for the previous FY to the PDU on 9/1/2019. The form covered; supply and delivery of an Ambulance; and renovation of Bisaga HCIII. Another form PP1 which covered the supply and delivery of motorcycles dated 21/3/2019 was available. The two forms (PP1) were submitted after the deadline of 30/9/2018.</p>	0
	<p>Maximum 4 for this performance measure</p>			

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<p>From the sampled payments made during the year to various vendors worth UGX 322,765,260 which was spent on Health Projects:</p> <p>Mutaz General Merchandise Ltd: Construction of out patients Department and Radiology Unit at Butenga HCIV. Interim Certificate, dated 28/6/2019, DHO signed on 28/6/2019, and CAO on 19/7/2019, and CFO on 19/7/2019 and paid on 19/7/2019 vide VR. No.1178. UGX 27,050,710.</p> <p>Mutaz General Merchandise Limited: Construction of OPD and Radiology Unit at Butenga HC IV. Certificate No.1, dated 28/6/2019, DHO signed on 28/6/2019, CAO on 29/6/2019, CFO on 30/6/2019 and paid on 30/6/2019 vide VR. No.1176. UGX 66,480,103.</p> <p>Nile Fishing Company Ltd.: Payment of 2 units of Yamaha Motorcycles, model XTZ,125 C., Invoice No. 4833, dated 11/6/2019, DHO signed on 12/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2517. UGX 25,000,000.</p> <p>Bukomansimbi General Services Ltd: Renovation of Laboratory at Bigasa HCIII. Interim Certificate No.2, dated 26/6/2019, DHO signed on 26/6/2019, CAO on 26/6/2019, CFO on 26/6/2019 and paid on 26/6/2019 vide VR. No.2510. UGX 7,007,147.</p> <p>Crown Health Care (U) Ltd: Supply and installation of infixed automatic x-ray machines as per Invoice No.SNV45000, dated 13/6/2019, DHO signed on 20/6/2019, CAO on 27/6/2019, CFO on 27/6/2019 and paid on 27/6/2019 vide VR. No.2516. UGX 197,218,300.</p> <p>All these payments were made within one month after the payment requisitions were raised.</p> <p>The LG is compliant.</p>
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## Financial management and reporting

14	The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>The Health Department submitted Annual Performance Reports for the previous Financial Year to the Planner on the Following dates:</p> <p>Quarter -1: Submitted to the planner on 11th October 2018;</p> <p>Quarter-2: Submitted to the planner 14th January 2019;</p> <p>Quarter -3: Submitted to the planner on 12th April 2019; and</p> <p>Quarter -4: Submitted to the planner on 9th July 2019.</p> <p>Hence the Health department submitted the Annual Performance Reports by 15th July to the planner for consolidation.</p>	4
	Maximum 4 for this performance measure			
15	LG Health department has acted on Internal Audit recommendation (if any)	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>If sector has no audit query: Score 4</li> <li>If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>If all queries are not responded to Score 0</li> </ul>	<p>2 Queries:</p> <p>(1) Poor bookkeeping and (2) Internal Controls at Butenga HC IV, Bigasa HC III and Mirambi HC III.</p> <p>The LG put in measures to improve the above weakness by capacity building, evidence was on file.</p> <p>The queries were responded to and cleared during LGPAC meetings held on 20/6/2019 and 3/10/2019.</p> <p>The LG was compliant.</p>	2
	Maximum 4 for this performance measure			

**Social and environmental safeguards**

16	Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.	<ul style="list-style-type: none"> <li>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30</li> </ul>	The HUMCs met the gender requirement since 75% (1 out of 5) from the sampled facilities had women composition of more than 30% as showed; Bigasa HCIII HUMC had 43% (3 out of 7) members; Kigangazzi HCII HUMC had 40% (2 out of 5) members; Kitaasa HCIII HUMC had 44% (4 out 9) members; Butenga HCIV HUMC had 25% (2 out of 8) members; and Kawoko HCIII HUMC had 31% (4 out of 13) members.	2
	Maximum 4 points	% women: score 2		

16	Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.	<ul style="list-style-type: none"> <li>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<p>The health department had issued guidelines on sanitation since they were found in four out of the five sampled health facilities and the latrines separated for males and females as showed below:</p> <ol style="list-style-type: none"> <li>1. Kigangazzi HCII had received three charts on; segregation of medical waste, which was pinned in the injection room; how to hand wash, pinned in Doctor’s room 3; and waste management flow chart, which was pinned in the injection room. Two separate latrines were available, one dedicated for males and the other for females. The toilet for the OPD was not separated for males and females.</li> <li>2. Kitaasa HCIII had received two charts titled; “Segregation of medical wastes”; and “Please wash you’re your hands”, that were pinned in the laboratory. The latrine was separated for males and females.</li> <li>3. Butenga HCIV had received two charts titled; “Segregation of medical wastes”; and “Please wash you’re your hands”, that were pinned in the laboratory. The safety and biosafety manual, second edition 2015 was also available. Two latrines for the maternity and general ward were separated for males and females.</li> <li>4. Kawoko HCIII had received two charts titled; “Segregation of medical wastes”, which was pinned in the laboratory; and “Sick child job Aid”, which was pinned in the maternity room. The latrine was separated for males and females.</li> <li>5. Bigasa HCIII had not received any guidelines on sanitation since none was available at the time of assessment. The latrine was separated for males and females.</li> </ol>	2
	Maximum 4 points			

17	<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p>	<ul style="list-style-type: none"> <li>Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<p>The health infrastructural projects were screened for environmental and social aspects before approval since the monitoring report indicated mitigation measures that were identified before the construction of Butenga HCIV OPD emergency ward started. However, the screening report was not available at the time of assessment.</p>	0	
17	<p>Maximum 4 points for this performance measure</p>	<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 2</li> </ul>	<p>The District Environment Officer carried out environment and social monitoring. This was reflected in a report titled "Environmental monitoring report on construction of Butenga HCIV OPD emergency ward by KOFFI project" dated 26/9/2018.</p>	2
18	<p>Maximum 4 points for this performance measure</p>	<p>The LG Health department has issued guidelines on medical waste management</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4.</li> </ul>	<p>The LG issued guidelines on medical waste management since the chart on segregation of medical waste was available in four out of the five sampled health facilities. Only Bigasa HCIII did not have the guidelines.</p>	4

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
<b>Planning, budgeting and execution</b>				
1	<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY:               <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• According to the information received from the MIS of the Ministry of Water and Environment, Bukomansimbi District has a safe water coverage of 86%.               <ul style="list-style-type: none"> <li>• The safe water coverage of 2 Sub-counties of Bigasa (69%) and Kitanda (85%) are below the average District coverage.</li> </ul> </li> <li>• In comparison, according to the information held in the Bukomansimbi District Water Office, the district has a safe water coverage of 52%.               <ul style="list-style-type: none"> <li>• The safe water coverage of 2 Sub-counties of Bigasa (38%) and Kitanda (41%) are below the average District coverage.</li> </ul> </li> <li>• In both incidences, what was not contested was the fact that the safe water coverage of the sub counties of Bigasa and Kitanda were below the district safe water coverage. And in both cases the assessment below holds.</li> <li>• According to the AWP of the current FY (2019-2020) submitted to the MoWE under cover CR/213/1 dated July 11th, 2019, and received and approved on July 16th, 2019, 71% of the budget targeted these two sub-counties. This was seen on the page 5 and page 9 of the entire work plan and Budget document or Page 3 of the Annex to the AWP 2019-2020.</li> </ul>	4

The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)

Maximum 15 points for this performance measure

- Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY.

- o If 100 % of the water projects are implemented in the targeted S/Cs:

Score 15

- o If 80-99%: Score 10

- o If 60-79: Score 5

- o If below 60 %: Score 0

As per the Annual Progress Reports for the previous FY (2018-2019) that was received by the MoWE on July 16th, 2019, 28 water and Sanitation projects were planned. Of these, 16 were planned for the 2 sub-counties with safe water coverage below the district average.

The projects that were planned for the 2 sub-counties with safe water coverage below the district average were 100% implemented and included:

Construction of three Rain water harvesting tanks each of 30,000 cubic Meter Capacity;

Construction of Two Rain water harvesting tanks each of 20,000 cubic Meter Capacity;

Rehabilitation of 8 boreholes; and

Rehabilitation of 3 shallow wells;

Therefore, 100% of the planned projects in these sub-counties with water coverage below the district average coverage were implemented.

Of the 16 projects implemented in the sub-counties with coverage below district average coverage, I visited 2 namely: 1 Brick Masonry Rain Water Harvesting Tank of 20cubic meters at Ggongwe SDA Primary School; and 1 Brick Masonry Rain water Harvesting Tank of 30 cubic meters at Mary Paul Junior School, both in Bigasa Sub County.

## Monitoring and Supervision

The district Water department carries out monthly monitoring of project investments in the sector

Maximum 15 points for this performance measure

Evidence that the district Water department has monitored each of WSS facilities at least annually.

- If more than 95% of the WSS facilities monitored: score 15
- 80% - 95% of the WSS facilities - monitored: score 10
- 70 - 79%: score 7
- 60% - 69% monitored: score 5
- 50% - 59%: score 3
- Less than 50% of WSS facilities monitored: score 0

The District Water Office prepared monitoring plans for the individual water projected implemented in the year. A number of such reports were seen as follow:

- Final Inspection Report on the Extension of the piped water supply system to Kabulunga village for 2.5 Km submitted to CAO on October 1st, 2018;
- Joint Monitoring Report on all Sector Activity submitted to CAO on December 28th, 2018.
- Progress Inspection Report on Extension of the piped water supply system to Kabulunga village for 2.5 Km submitted to CAO on December 18th, 2018
- Progress Inspection Report on Construction of Six 30,000 liters Masonry Rain Water Harvesting Report submitted to CAO on December 14th, 2018
- Progress Inspection Report on Construction of Six 30,000 liters Masonry Rain Water Harvesting Report submitted to CAO on October 14th, 2018

The District Water Officer provided filled Form 1s (12#) which were used for monitoring all new water sources in the district all constructed with government funding. These were received at the Ministry of Water and Environment on July 16th, 2019. Form 4s that were used to monitor the functionality all the old water sources were also filled in and submitted. They were forwarded to the Ministry under cover letter ref: CR/213/1 of October 05th, 2018 that was received by the MoWE on October 12th, 2018.

This confirms that water sources were monitored.

The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE

Maximum 10 for this performance measure

- Evidence that the district has submitted accurate/consistent data for the current FY: Score 5

The data lists of water facilities contained in the District Annual Work Plan is similar to the information in the MIS report obtained from the Ministry of Water and Environment. They included:

- 158 protected springs
- 294 shallow wells
- 103 deep boreholes
- 276 rainwater harvesting tanks
- 1 dam
- 9 valley tanks
- 143 tap stands

The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE

Maximum 10 for this performance measure

• List of water facility which are consistent in both sector MIS reports and PBS: score 5

The 14 water facilities listed in the MIS report provided by the Ministry of Water and Environment are outlined below:

- 6 Rainwater Harvesting Tanks (each 30Cubic meters in volume) were constructed under DWSCDG;
- 1 Rainwater Harvesting Tank of 30Cubic meters in volume was constructed under District Discretionary Equalization Grant;
- Extension of piped water supply to 2 locations in Kabulunga by 2.5km;
- 2 Rainwater Harvesting Tanks (each 20Cubic meters in volume) were constructed; and
- 01 Extra Large Protected Spring with 2 sprouts was constructed.

This was consistent with the information in the PBS in the 4th quarter report. However two extra water sources reflected in the MoWE data base ie at Buyembe and Migaju were not known in the District.

#### Procurement and contract management

The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget

Maximum 4 for this performance measure

Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4

There was no evidence that the water department prepared and submitted the procurement plan before on April 30th, 2018. The contribution of the department was however reflected in the consolidated district procurement plan that was submitted to the PPDA under cover letter Ref 213/2 dated September 5th, 2018. It was received and signed by the PPDA on September 7th, 2018.

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p>	<ul style="list-style-type: none"> <li>• If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<ul style="list-style-type: none"> <li>• The district appointed District Water Officer as a Contract Manager / Contract Supervisor. As for the contract for the construction of 1 extra-large protected spring with 2 water spouts at Butenga B LC 1, Kawoko Parish, Butenga Sub County; this appointment is contained in letter Ref ADM/153/4 of November 12th, 2018 signed by Masereka Amis Asuman as the Accounting Officer,</li> <li>• The district appointed District Water Officer as a Contract Manager / Contract Supervisor for the contract for the construction of Six 30,000 liter masonry concrete institutional rain water harvesting tanks, and contract Manager for the contract for the extension of the piped water system by 2.5km to Kabulunga village, Bukomansimbi Town Council; this appointment is contained in letter Ref ADM/153/4 of July 12th, 2018 signed by Masereka Amis Asuman as the Accounting Officer.</li> <li>• The District Water Office as the appointed contract Manager prepared contract management plans for the individual water projected implemented in the year as follows. <ul style="list-style-type: none"> <li>o Construction of two 20,000 liter institutional rainwater harvesting tank in Kitanda and Bigasa Sub counties (BUKO600/WRKS/18-19/00020) by RB Mubiru Services. The plan was prepared on April 1st, 2019;</li> <li>o Siting, drilling and test pumping of one production well at Misanvu, Kibinge Sub counties (BUKO600/WRKS/18-19/00010) by Azom Enterprises Limited. The plan was prepared on February 15th, 2019;</li> <li>o Construction of One extra-large protected spring with two sprouts at Butenga B LC 1, Kawoko Parish, Butenga S/C (BUKO600/WRKS/18-19/0009) by Saud M Nampeera Contractors. The plan for a duration of 90 days was prepared on November 28th, 2018;</li> <li>o Construction of Six 30,000 liter institutional rainwater harvesting tanks (BUKO600/WRKS/18-19/0002) by Bekabye General Enterprises Limited. The plan for 160 days was prepared on October 15th, 2019;</li> <li>o Construction of two 20,000 liter institutional rainwater harvesting tank in Kitanda and Bigasa Sub counties (BUKO600/WRKS/18-19/0001) by Bekabye General Enterprises Limited. The plan for 90 day was prepared on October 15th, 2019;</li> </ul> </li> <li>• These contract management plans included information on: Contract value, planned dates for key contract execution and management milestone like date of receipt of performance bonds, and interim payments.</li> </ul>
<p>Maximum 8 points for this performance measure</p>		

The district has appointed Contract Manager and has effectively managed the WSS contracts

- If water and sanitation facilities constructed as per design(s): score 2

Maximum 8 points for this performance measure

Three sites - all water projects - were visited including to ascertain the extent of their compliance to the respective designs.

- Kitaasa Health Center III, in Bukomansimbi Town Council – Construction of 30,000 liters Rain Water Harvesting Tank. Coordinates: S00.15276, E 031.60258

- Ggongwe SDA Primary School, Bigasa Sub County – Construction of 20,000 liters Rain Water Harvesting Tank

- Meriapo Primary School, in BigasaSub County – Construction of 20,000 liters Rain Water Harvesting Tank. Coordinates: S00.07897, E 031.65995

The visited projects were all found to have been implemented as designed .

The district has appointed Contract Manager and has effectively managed the WSS contracts

Maximum 8 points for this performance measure

- If contractor handed over all completed WSS facilities: score 2

The Contractor handed over facilities for use to the communities. This followed the preparation of the respective contract completion reports as outlined below:

- M/S Bekabye General Enterprises Limited dated 15th February, 2019 for Extension of Piped Water System to Kabulunga Village, Bukomansimbi TC at a cost of UGX 56,242,340 – Reference to contract No. BUKO 600/WRKS/18-19/00001 which was signed October 15th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on 15th February, 2019. The contractor's handover report is dated February 14th, 2019;
- M/S Bekabye General Enterprises Limited dated 17th December, 2018 for construction of Six 30,000 Liters Masonry Rain Water Harvesting Tanks in Kibinge (2), Bigasa (#2), Kitanda (#1), and Bukomansimbi Town Council at a cost of UGX 111,000,830 – Reference to contract No. BUKO 600/WRKS/18-19/00002 which was signed on October 15th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on 14th December, 2018. The contractor's handover report is dated December 14th, 2018;
- M/S R.B. Mubiru Services dated May 31st, 2019 for construction of Two 20,000 Liters Masonry Rain Water Harvesting Tanks in Bigasa (#1), and Kitanda (#1) at a cost of UGX 24,526,193 – Reference to contract No. BUKO 600/WRKS/18-19/00020 which was signed on April 1st, 2019. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on May 31st, 2019. The contractor's handover report is dated May 31st, 2019;
- M/S Azom Enterprises Limited dated May 31st, 2019 for Sitting, Drilling and Test Pumping of 1 production well at Misanvu village, Kibinge Sub County (#1) at a cost of UGX 26,025,000 – Reference to contract No. BUKO 600/WRKS/18-19/00010 which was signed on February 12th, 2019. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on May 31st, 2019; and
- M/S Sauda M Nampeera Contractors dated February 11th, 2019 for construction of one Extra Large Protected Spring with 2 sprouts in Butenga B LC 1, Butenga Sub County at a cost of UGX 6,498,260 – Reference to contract No. BUKO 600/WRKS/18-19/00009 which was signed on November 28th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on February 8th, 2019. The contractor's handover report is dated February 11th, 2019.

The district has appointed Contract Manager and has effectively managed the WSS contracts

Maximum 8 points for this performance measure

- If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2

DWO certified and prepared completion reports for all the projects carried out. The substantial certificate of five contracts under which activities of the department were implemented during the Fiscal Year 2018/19 are as outlined as below:

- M/S Bekabye General Enterprises Limited dated 15th February, 2019 for Extension of Piped Water System to Kabulunga Village, Bukomansimbi TC at a cost of UGX 56,242,340 – Reference to contract No. BUKO 600/WRKS/18-19/00001 which was signed October 15th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on 15th February, 2019. The contractor's handover report is dated February 14th, 2019;

- M/S Bekabye General Enterprises Limited dated 17th December, 2018 for construction of Six 30,000 Liters Masonry Rain Water Harvesting Tanks in Kibinge (2), Bigasa (#2), Kitanda (#1), and Bukomansimbi Town Council at a cost of UGX 111,000,830 – Reference to contract No. BUKO 600/WRKS/18-19/00002 which was signed on October 15th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on 14th December, 2018. The contractor's handover report is dated December 14th, 2018;

- M/S R.B. Mubiru Services dated May 31st, 2019 for construction of Two 20,000 Liters Masonry Rain Water Harvesting Tanks in Bigasa (#1), and Kitanda (#1) at a cost of UGX 24,526,193 – Reference to contract No. BUKO 600/WRKS/18-19/00020 which was signed on April 1st, 2019. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on May 31st, 2019. The contractor's handover report is dated May 31st, 2019;

- M/S Azom Enterprises Limited dated May 31st, 2019 for Sitting, Drilling and Test Pumping of 1 production well at Misanvu village, Kibinge Sub County (#1) at a cost of UGX 26,025,000 – Reference to contract No. BUKO 600/WRKS/18-19/00010 which was signed on February 12th, 2019. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on May 31st, 2019; and

- M/S Sauda M Nampeera Contractors dated February 11th, 2019 for construction of one Extra Large Protected Spring with 2 sprouts in Butenga B LC 1, Butenga Sub County at a cost of UGX 6,498,260 – Reference to contract No. BUKO 600/WRKS/18-19/00009 which was signed on November 28th, 2018. The completion report seen was prepared by the project supervisor, Mr. Charles Matovu on February 8th, 2019. The contractor's handover report is dated February 11th, 2019.

The district Water department has certified and initiated payment for works and supplies on time

- Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points

Maximum 3 for this performance measure

From the sampled payments made during the year worth UGX 118,359,319 to various vendors on Water Projects below :

Bekabye General Enterprise Ltd: Construction of 6 , 30,000 litres capacity, institutional rainwater harvesting water tanks at Misanvu NTC, St Bernard Katera P/S, Kitasa PS and others, Certificate no. 3, dated 14/12/2018, DWO signed on 17/12/2018, CAO on 20/12/2018, CFO on 20/12/2018 and paid on 20/12/2018 vide VR No.2245. UGX 51,757,533.

Azom Enterprises Ltd.: Construction of sitting and drilling and test pumping of one deep bore hole at Misanvu. Certificate no. 1, dated 31/5/2019, DWO signed on 10/6/2019, CAO on 10/6/2019, and CFO on 11/6/2019 and paid on 12/6/2019 vide VR No. 1317. UGX 24,723,655.

Sauda M Nampera Construction Company Ltd: Construction of one extra-large protected spring at Butenga B Village. Certificate No.1, dated 11/2/2019, DWO signed on 12/3/2019, CAO on 14/3/2019, CFO on 14/3/2019 and paid on 14/3/2019 vide VR No.1319. UGX 5,837,522.

R B Mubiru Services: Construction of 2 20,000liters Concrete institutional rain water at Ggongwe SDA P/S and St Stephens P/S. Certificate No. 1, dated 31/5/2019, DWO signed on 10/6/2019, CAO on 10/6/2019, CFO on 11/6/2019 and paid on 12/6/2019 vide VR. No.1325. UGX 23,299,883.

Bekabye General Enterprises Limited: Construction of Extension of piped water Supply system to Kabunga 2.5km Certificate No.2, dated 29/1/2018, DWO signed on 10/6/2019, CAO on 11/6/2019, CFO on 11/6/2019 and paid on 12/6/2019 vide VR. No.1323. UGX 12,740,726.

All these payments were made on time and mostly within a maximum of one month after requisition for payment was raised.

The LG was Compliant.

## Financial management and reporting

8	<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Plan- ning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>The Water Department submitted Annual Performance Reports for the previous Financial Year to the Planner on the Following dates:</p> <p>Quarter -1: Submitted to the planner on 11th October 2018;</p> <p>Quarter-2: Submitted to the planner 14th January 2019;</p> <p>Quarter -3: Submitted to the planner on 12th April 2019; and</p> <p>Quarter -4: Submitted to the planner on 9th July 2019.</p> <p>Hence the Water department submitted the Annual Performance Reports by 15th July to the planner for consolidation.</p>	5
9	<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year               <ul style="list-style-type: none"> <li>o If sector has no audit query score 5</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> </ul> </li> <li>If queries are not responded to score 0</li> </ul>	<p>No Internal Audit Query.</p> <p>LG was Compliant.</p>	5

**Governance, oversight, transparency and accountability**

<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>Bukomansimbi District Local Government, committee for works and technical services discussed service delivery issues on the following:</p> <p>District water and sanitation coordination committee meeting held on 26th June 2019 at DIZ motel in Bukomansimbi town;</p> <p>Min 04/26/19, overview of community mobilization activities implemented in the district ADWO informed members of the objective of the water sector i.e., To carry out baseline survey, Carry out past construction support, Planning to train water user committees;</p> <p>Min 06/26/2019- status report of water and sanitation by District Health Inspector;</p> <p>Min 07/26/2019- status report on WATSAN activities District Water Officer presented by AEO- water, Safe water access was 59%, Overview of FY 2018/2019, Extension of piped water supply system to Kabalungi (25 km), Construction of one sized protected spring at Butenga in Kawoko parish Butenga Sub County, Construction and digging of production well for a mini solar water supply scheme at Misane;</p> <p>Challenges discussed; Some water sources are not decommissioned, Lack of transport which makes supervision works difficult, Boreholes spare parts theft and vandalism, Non functionality of water sources due to lack of O&amp;M plans in the community; and</p> <p>Min 08/26/2019- presentation by NGOs, Bukomansimbi water supply my Ssebaggala, they received funds from the government and World Bank to install solar panels, He informed members that piped water in first growing towns were taken up the government.</p>
<p>Maximum 6 for this performance measure</p>		

10	<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p>	<ul style="list-style-type: none"> <li>Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>Bukomansimbi District Local Government works and technical services committee has presented issues that require approval to Council:</p>	3
	<p>Maximum 6 for this performance measure</p>		<p>GPC meeting held on 28th may 2019 (second day) Min: GPC/07/05/19, Ref CR/212/12, action report on resolutions of council which sat on 28th May 2019, Water (10), the committee requested for a list of functional and nonfunctional water sources and those to be rehabilitated in the financial year 2019/2020;</p>	
			<p>Works and technical services- report was presented by Kigongo Musa secretary works and technical services and water allocation was at ugx 293,960,792;</p>	
			<p>District council meeting held on 30th December 2018, at the District Headquarters Min: BKM/CM/07/12/18- GPC recommendations. Works and technical services, Council to appoint a committee to investigate on utilization of water sources at Mirembe primary school and Mirembe community tanks, proposed that construction of boreholes be suspended in Kitanda, Bigasa because of poor yield declining day by day leading to a loss of government funds. the committee therefore recommended that in FY 2018/2019, the work plan for construction of borehole be changed to construction of 2 rain water harvesting tanks, Committee recommended that there should be joint monitoring of government programs, projects for both council and technical staff; and</p>	
			<p>The Water Department submitted Annual Performance Reports for the previous Financial.</p>	
11	<p>The district Water department has shared information widely to the public to enhance transparency</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<p>The AWP, Budget and the water development grant releases and expenditures were not displayed on the notice boards as per the PPDA Act.</p>	0
	<p>Maximum 6 points for this performance measure</p>			

The district Water department has shared information widely to the public to enhance transparency

- All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2

The sampled and visited WSS projects were labelled as below:

1) Kitaasa Health Center III, in Bukomansimbi Town Council – Construction of 30,000 liters Rain Water Harvesting Tank. Coordinates: S00.15276, E 031.60258

o Project: Construction of 30,000l institutional rainwater harvesting tank

o Funded By: Bukomansimbi District Water and Sanitation Conditional Development Grant

o Contractor: Bekabye General Enterprise Limited

o Contract No: Buk0 600/WRKS/18-19/0002

o Year of Construction: 2018/19

o Location: Kitaasa Health Center III

o Facility Number: 600 RHT 320

2) Ggongwe SDA Primary School, Bigasa Sub County – Construction of 20,000 liters Rain Water Harvesting Tank

o Project: Construction of 20,000l institutional rainwater harvesting tank

o Funded By: Bukomansimbi District Water and Sanitation Conditional Development Grant

o Contractor: RB Mubiru Services

o Contract No: Buk0 600/WRKS/18-19/00020

o Year of Construction: 2018/19

o Location: Ggongwe SDA Primary School

o Facility Number: 600 RHT 325

3) Meriapo Primary School, in Bigasa Sub County – Construction of 20,000 liters Rain Water Harvesting Tank. Coordinates: S00.07897, E 031.65995

o Project: Construction of 30,000l institutional rainwater harvesting tank

o Funded By: Bukomansimbi District Water and Sanitation Conditional Development Grant

o Contractor: Bekabye General Enterprise Limited

o Contract No: Buk0 600/WRKS/18-19/0002

o Year of Construction: 2018/19

o Location: Meriapo Primary School

o Facility Number: 600 RHT 323

Maximum 6 points for this performance measure

11	<p>The district Water department has shared information widely to the public to enhance transparency</p>	<ul style="list-style-type: none"> <li>Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<p>There was no information on tenders and contract awards displayed on the District notice board for the public to view.</p>	0
	<p>Maximum 6 points for this performance measure</p>			
12	<p>Participation of communities in WSS programmes</p>	<ul style="list-style-type: none"> <li>If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<p>Community application files was seen and 5 applications for Water and Sanitation projects were sampled and reviewed as seen below:</p> <ol style="list-style-type: none"> <li>1. Application for Water Tank for St. Stephen's Bright Parents Junior School Kayanja – Kitanda Sub – County by Kalisa Stephen, Head Teacher on October 3rd, 2018 endorsed by Kyambadde Eddy Chairman School Management Committee October 3rd, 2018;</li> <li>2. Application for Water Harvesting Tank for Bannabiikira Sisters – Kitaasa Convent by Sister Nakanwagi Barnabas, House Superior on March 10th 2018, endorsed by REV. FR. Kyanda Benjamin, Parish Priest, Kitaasa Parish on the same date;</li> <li>3. Application for Water Harvesting Tank for Kyakajwiga PS by Dhivuge James, Head Teacher on July 18th, 2018, endorsed by District Education Officer, on the same date;</li> <li>4. Application for Borehole for Kitwekyanjovu Village by Tebizigama Antoniyo LC I Chairperson, Kityekyanjovu village, Kitanda Sub county on November 22nd, 2018, endorsed by 12 residents of Kitwekyanjovu Village – 4 female and 8 male, on January 29th, 2019; and</li> <li>5. Application for Rain Water Harvesting Tank for Hope Junior School Lusaka by Wasswa Sekalo Ronie, Head Teacher, Lusaka Hope Junior Schools on December 10, 2019.</li> </ol>	1
	<p>Maximum 3 points for this performance measure</p>			

12	<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<p>There was no evidence seen of collection of community contribution for O&amp;M funds for newly constructed projects.</p>	0
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### Social and environmental safeguards

13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<p>There was evidence that environmental screening had been conducted for all projects and the combined screening reports prepared by the District Environment Officer was submitted to Chief Administrative officer on November 13th, 2018.</p> <ul style="list-style-type: none"> <li>Construction of Rainwater harvesting tanks at nine different locations; and</li> <li>Construction and extension of Bukomansimbi Water Supply Scheme to Kabulungu village of Bukomansibi Town Council.</li> </ul>	2
13	<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<p>There was follow up support provided for the mitigation of project social and environmental impacts that had been identified during the screening process. This was evidenced by the un dated report co – authored by the District Environmental Officer, Mr. Kawooya Michael and the Community Development Officer, Mr. Mulumba Baker.</p> <p>The Report that was prepared in a tabular form had columns containing The name of the project monitored, Purpose of Monitoring; Mitigation Measures, Implemented mitigation ; and a remark on the status on implementation.</p>	1

13	<p>The LG Water department has devised strategies for environmental conservation and management</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<p>According to the sampled water contracts, there was evidence of a clause on environmental protection. For example,</p> <p>In the BoQ of contract signed by Bekabye General Enterprises Ltd which was contracted to Construct six rainwater harvesting tanks (each of 30000 liters), Under F Miscellaneous Work F.1 of the BOQ provides for “Mitigate environment by planting and protecting fruit trees as approved by the Engineer”. Ref Procurement No. Buko 600/works/2018-19/0002 signed on October 15th, 2018.</p> <p>In the BoQ of contract signed by RB Mubiru Services which was contracted to Construct two rainwater harvesting tanks (each of 20000 liters), Under F Miscellaneous Work F.1 of the BOQ provides for “Mitigate environment by planting and protecting fruit trees as approved by the Engineer”:. Ref Procurement No. Buko 600/works/2018-19/00020 signed on April 1st, 2019.</p> <p>In the BoQ of contract signed by Sauda M Nampeera Contractor to Construct one Protected Spring, Under B Construction of Protected Spring B.17 of the BOQ provides for “ Plant Paspalum and live fence as approved by the Supervisor”; B 19 of the same BoQ Mitigate environment by planting and protecting fruit trees as approved by the Engineer”. Ref Procurement No. Buko 600/works/2018-19/0009 signed on 28th November, 2018.</p>	1
	<p>Maximum 4 points for this performance measure</p>			
14	<p>The district Water department has promoted gender equity in WSC composition.</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<p>There were no records on formed water users committee in the district. Therefore it was not possible to assess the composition of women on the respective committees. Correspondingly, it was not possible to ascertain the roles that women played on the individual committees.</p>	0
	<p>Maximum 3 points for this performance measure</p>			
15	<p>Gender and special needs-sensitive sanitation facilities in public places/</p>	<ul style="list-style-type: none"> <li>If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<ul style="list-style-type: none"> <li>There was no Sanitation facility constructed in the district under DWSCG for the last three consecutive fiscal years.</li> <li>Therefore the adequacy of accessibility for the People With Disability (PWD) in terms of the ramp as well as the hand rail support, the separation of stances for women and men as well as availability of hand washing facilities could not be assessed.</li> </ul>	0
	<p>RGCs provided by the Water Department.</p>			
	<p>Maximum 3 points for this performance measure</p>			